

September 23, 2020 – TELEPHONIC MEETING

Mayor Schave called to order the telephonic meeting at 7:51 pm.

Roll call: Andrews, Ellis, Francy, Gordon, Haviland, Kachman, Kennedy, Maki, Ross, Richrod, Shaw & Shortt.

Motion by Shaw, Kennedy to approve the minutes of the previous meeting. Carried by voice vote.

Motion by Shaw, Shortt to add one appointment under Special Agenda Items. Carried by voice vote.

Governor Inslee's "Stay Home, Stay Safe" Proclamation 20-28, as amended, allows telephonic City Council meetings. Public comment at the Council meetings has been temporarily suspended, but written public comments are encouraged via regular mail or email. 2 public comments were received, provided to City Council members, and read into the record.

Motion by Ross, Kachman recommending approval and payment of accounts payable in the total amount of \$373,844.95 and payroll in the total amount of \$89,519.62, check numbers 70337-70485. Roll call: all yeas. Carried.

Report from Finance and the Finance Director recommending that the City Council authorize the Finance Director to purchase an annual subscription to Zoom Meeting and Zoom Webinars, and if Council approves any iPads needed by Councilmember to use to attend those meetings using CARES funds for those purchases. Motion to adopt. Ross, Kachman. Discussion. Motion by Ross, Kachman to strike "iPad" and replace with "Devices". Carried by voice vote as amended.

Report from Finance and the Human Resources Director recommending that the Aberdeen City Council approves and grant the grantee representative authority to sign the Washington State Office of Public Defense grant revisions effective August 28, 2020. Motion to adopt. Ross, Kachman. Discussion. Carried by voice vote.

Report from Public Works and the Public Works Director recommending that the City Engineer shall be authorized to vote for the Chehalis Basin Partnership's approval of the 2020 Addendum to the Chehalis Basin Watershed Management Plan. Motion to adopt. Kennedy, Francy. Carried by voice vote.

Report from Public Works and the Public Works Director recommending that the City Engineer shall be authorized to sign an agreement with the Department of Ecology committing to completing the Fairview Reservoir Slope Stability Analysis. Motion to adopt. Kennedy, Francy. Carried by voice vote.

Report from Public Works and the Public Works Director recommending that the Mayor shall be authorized to execute an amendment to the City's agreement with Gray & Osborne, Inc. for construction support services for the WWTP Disinfection Improvement Project for a cost not to exceed \$47,500. Motion to adopt. Kennedy, Francy. Carried by voice vote.

Report from Public Works and the Public Works Director recommending that the City Council shall authorize the City to contract with Forterra for preparing a grant application and shall pass a resolution authorizing the submission of a 2020 Community Forests Program grant application and establishing authorized agents on behalf of the City. Motion to adopt. Kennedy, Ellis. Carried by voice vote.

Resolution 2020-17 authorizing the submission of a 2020 Community Forests Program grant application and establishing authorized agents on behalf of the City. Motion to adopt. Kennedy, Francy. Carried by voice vote.

Report from Personnel and the Finance Director recommending that the City Council authorize the changes to the Assistant Finance Director job description as presented. Motion to adopt. Shaw, Ross. Carried by voice vote.

Report from Personnel and the Finance Director recommending that the City Council approve the request to appoint Don McMaster to Assistant Finance Director effective September 24, 2020. Motion to adopt. Shaw, Maki. Carried by voice vote.

Report from Personnel and the Human Resources Director recommending that the Aberdeen City Council approves the promotion of Sheri Runyon to Administrative Coordinator effective October 1, 2020. Motion to adopt. Ross, Kennedy. Discussion. Carried by voice vote.

Report from the Parks Director recommending that the City Council authorize staff to hire a qualified sign company to package and move the SPAR sign, following the City of Aberdeen's Purchasing Policy. Motion to adopt. Ross, Maki. Carried by voice vote.

Motion by Shaw, Haviland to confirm the appointment of Kati Kachman to the Regional Transportation Planning Authority. Carried by voice vote.

Motion by Shaw, Kennedy to cancel the regularly scheduled telephonic council meeting on Wednesday, September 30, 2020 and instead hold a Council Workshop at 6:00 pm to discuss Development of policy or ordinance on the process for acquisition and surplus of real property for the City of Aberdeen; and a

second Council Workshop on Wednesday, October 7, 2020 at 6:00 pm regarding: update on the Gateway Center project with a presentation by COATES Design. Discussion. Carried by voice vote.

There being no further business meeting adjourned at 8:55 pm.

CITY CLERK

MAYOR