

April 22, 2020 – TELEPHONIC MEETING

Mayor Schave called to order the telephonic meeting at 7:25 pm.

Roll call: Alstrom, Andrews, Francy, Gordon, Kachman, Kennedy, Ross, Rowe, Shaw. Motion by Shaw, Francy to excuse Maki absence. Roll call: all yeas. Carried.

Motion by Shaw, Kennedy to approve the minutes of the previous meeting. Roll call: all yeas. Carried.

Motion by Alstrom, Andrews to add 1 report and 1 resolution under Public Works. Roll call: all yeas. Carried.

Governor Inslee's "Stay Home, Stay Safe" Proclamation 20-28, as amended, allows telephonic City Council meetings. Public comment at the Council meetings has been temporarily suspended, but written public comments are encouraged via regular mail or email. Three public comments were received via email, provided to City Council members, and summarized into the record.

Motion by Ross, Kachman recommending approval and payment of accounts payable in the total amount of \$465,024.31 and payroll in the total amount of \$89,319.62, check numbers 24823-24831 & 68701-68847 and wire 1181. Roll call: all yeas. Carried.

Report from Public Works and the Public Works Director recommending that the Mayor shall be authorized to sign the agreement with Next Level Networks, LLC at a cost of \$3825.20 per month (\$45,902.40 annually). Motion to adopt. Alstrom, Kennedy. Roll call: all yeas. Carried. Report from Public Works and the Public Works Director recommending that the Mayor shall be authorized to sign an agreement with Northwest Rock, Inc. for \$73,016.60 for concrete and asphalt pile crushing.

Report from Public Works and the Public Works Director recommending that the Mayor shall be authorized to sign an agreement with Weatherguard, Inc. for \$36,259.83 for Chlorine Building Roof Repairs.

Report from Public Works and the Public Works Director recommending that the City Council shall authorize sole source procurement of wastewater chopper pumps from Vaughan Company, Inc. of Grays Harbor for a period of two years.

Motion by Alstrom, Kennedy to adopt the three above reports from Public Works. Roll call: all yeas. Carried.

Report from Public Works and the Community Development Director recommending that the City Council declare the Michigan Street property surplus and authorize the Mayor to market the property for sale for an amount of \$65,000, which covers the City's cost of clearing and grading and the purchase price. Motion by Alstrom, Kennedy to table this report. Discussion. Roll call: 7 yeas, 2 nays (Gordon & Kachman). The ayes carried.

Report from Public Works and the Community Development Director recommending that the City Council authorize the Mayor to assess the market value of parcel 170919110010, and purchase the property at a market value not to exceed \$1,500 for public purpose which may include use mitigation for future development. Motion to adopt. Alstrom, Kennedy. Discussion. Roll call: 8 yeas, 1 nay (Shaw). The ayes carried.

Report from Public Works and the Public Works Director recommending that the City Council shall pass a resolution setting the public hearing for the State Community Development Block Grant and the associated proposed sewer pump station project on May 27, 2020 during the regular city council meeting. Motion to adopt. Alstrom, Kennedy. Roll call: all yeas. Carried.

Resolution 2020-06 setting the date for a public hearing 2020 for a State Community Development Block Grant proposal on May 27, 2020 during the regular meeting of the Aberdeen City Council. Motion to adopt. Alstrom, Kennedy. Roll call: all yeas. Carried.

This report is offered as informational only, and no action is recommended. On April 16, 2020 Councilwoman Shaney Frame Crosby resigned via email, effective April 20, 2020 at 4:20 pm. Under City and State law, the City Council members are charged with replacing a vacancy in the Council. All interested persons from Ward 5 should provide letters of interest, along with a resume, to Mayor Schave by Friday June 5, 2020 to allow City Council to review and make a selection for a qualified person to fill the vacant position.

Report from Personnel and the Human Resources Director recommending that the City Council authorize a 5% pay increase for Don McMaster, Public Works Accountant, in exchange he will perform the duties of the Interim Assistant Finance Director effective April 20, 2020. This agreement authorizes the Mayor to extend this pay increase until a Finance Director is hired, or for a maximum of 6 months. Motion to adopt. Shaw, Kennedy. Roll call: all yeas. Carried.

Report from Personnel and the Human Resources Director recommending that the City Council adopt the proposed addition of Personnel Policy 8.160 Telework Policy in order to address telework during the

COVID-19 crisis and for accommodation purposes in regards to the Americans with Disabilities Act (ADA) and Family Medical Leave Act (FMLA). Motion to adopt. Shaw, Kennedy. Roll call: all yeas. Carried.

Report from Personnel and the Public Works Director recommending that the City Council approve adjusting the range of Civil Engineer III to range 27 effective April 1, 2020. Motion to adopt. Shaw, Kennedy. Roll call: all yeas. Carried.

Resolution 2020-07 in the matter delegating authority, in the absence of the Finance Director, to the Corporation Counsel to act as City Clerk for the City of Aberdeen in all matters as necessary. Motion to adopt. Shaw, Kennedy. Roll call: all yeas. Carried.

Council comment taken.

There being no further business meeting adjourned.

CITY CLERK

MAYOR