

CITY OF ABERDEEN

200 EAST MARKET ST • ABERDEEN, WA 98520 • WWW.ABERDEENWA.GOV
PHONE (360) 533-4100 • FAX (360) 537-5741

NOTICE: RCW 42.30 Open Public Meetings Act compliance during the COVID-19 public health crisis has been altered as long as the Governor’s “Stay Home, Stay Safe” Order is in place.

In compliance with that Order, and under the guidance of the Washington State Attorney General, supplemented on March 26, 2020, the City Council meeting will be held using **telephone audio conferencing**. This will allow the public to listen into the meeting.

This audio conference meeting will open up at 7:00 PM, Wednesday, April 8th, 2020. To participate in listening into the City Council meeting, please call the following **Telephone Number: 1 (425) 585-6257**. You will then be prompted to enter the following **Access Code: 618-313-093**, followed by the # key.

For the immediate future under the Order and associated Guidance, the City Council meeting will not include public comment periods. If you wish to submit any comments in advance, please email your comments to the City Clerk, Cliff Frederickson, cfrederickson@aberdeenwa.gov, and they will be shared with City Council. Please be sure to put “CITY COUNCIL PUBLIC COMMENT” in the subject line. The City of Aberdeen requests that you provide your full name and ward number, or City of you are not from Aberdeen.



ABERDEEN CITY COUNCIL

April 8, 2020

COUNCIL MEETING AGENDA

7:15 PM – Telephonic Meeting

COMMITTEE OF THE WHOLE

- A. Department Heads
- B. Mayor's Report
- C. Non-Standing Committee Reports

COUNCIL MEETING

I. ROLL CALL

II. APPROVAL OF MINUTES

III. ADDITIONS / DELETIONS

IV. FINANCE COMMITTEE

- A. Committee Chair Report
- B. Approval of expenditures
 - 1. Recommend approval of expenditures and payroll.
- C. Public Hearings
- D. Reports & Communications
- E. Resolutions
- F. Ordinances

V. PUBLIC WORKS

- A. Committee Chair Report
- B. Reports & Communication
- C. Resolutions
- D. Ordinances

VI. PUBLIC SAFETY

- A. Committee Chair Report
- B. Reports & Communications
 - 1. Report from the Ad Hoc Committee on Homelessness recommending that the City Council authorize the Mayor to provide notice to participants and vendors and close the current TASL on May 15, 2020.

VII. SPECIAL AGENDA ITEMS

- A. Reports & Communication

1. On March 12, 2020 Councilman Jerrick Rodgers resigned via email, effective immediately. Under City and State law, the City Council members are charged with replacing a vacancy in the Council. All interested persons from Ward 5 should provide letters of interest, along with a resume, to Mayor Schave by Friday May 1, 2020 to allow Council to review.

B. Proclamation

1. A proclamation declaring an emergency exists in the City of Aberdeen related to the novel corona virus (COVID-19), a respiratory disease that spreads from person to person and may result in serious illness or death. Each City of Aberdeen department is authorized to exercise powers vested under this proclamation in light of the exigencies and formalities prescribed by law, excepting mandatory constitutional requirements.
2. A proclamation declaring that each City Department will institute internal controls related to the novel corona virus (COVID-19) for public-facing activities and post those controls on the City's website and; the City parks with playgrounds shall be temporarily closed to public access.

C. Resolutions

D. Ordinances

E. Appointments

VIII. CITY COUNCIL COMMENT PERIOD

IX. EXECUTIVE SESSION

**LEGISLATIVE DEPARTMENT
CITY OF ABERDEEN**

Mr. Mayor: Hon. Pete Schave

The Members of: Ad Hoc Committee of Homeless Response

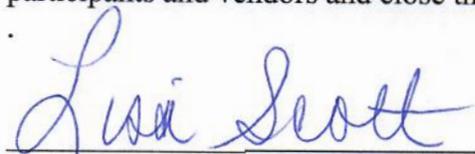
To whom was Referred: **Closure of the Temporary Alternative Shelter Location (“TASL”) at the City Hall Parking Lot for lack of non-City funding**

REPORT AND RECOMMEND AS FOLLOWS:

This report is filed pursuant to the report and recommendation passed by City Council at the March 11, 2020 regular meeting, the Ad Hoc Committee reports that despite requests to Grays Harbor County Public Health and Social Services (“County”) and the Washington Department of Commerce (“Commerce”) and state and federal elected officials there is no non-City funding being provided to support operational expenses of the TASL. There continues to be no substantive operational support offered by private or faith-based organizations.

The County has asserted its authority to provide homeless and unsheltered programs based on state law as the recipient agency for both the Commerce Consolidated Homeless Grant which funds crisis homeless response, and the recent COVID-19 Outbreak Emergency Housing Grant in the amount of nearly \$390,000.00. In its most recent response to the City’s request, the County and the Public Health Officer declined through counsel to consider on-going operation of the TASL as “an appropriate use of the funds to address the public health crisis.”

Therefore, it is recommended that the City Council authorize the Mayor to provide notice to participants and vendors and close the current TASL on May 15, 2020.



Lisa Scott, Community Development Director

Member: Tawni Andrews

Reported: April 2, 2020

Member: Karen Rowe

Adopted: April 8, 2020

Member: Dee Anne Shaw

Resignation



Jerrick Rodgers

Thu, Mar 12, 9:30
AM

to me, Pete, Council

Dear Council and City Staff,

Please accept this letter as a formal notification that I am resigning from my position as City Councilmember for Ward 5-10. My resignation will go into effect immediately.

I would like to thank everyone for the opportunity to work with them and to the citizens of Aberdeen for representing them. I've greatly enjoyed and appreciated the time spent on the council as it has been a very educational and enlightening experience. The amount of effort everybody puts into making our city flourish and grow into something extraordinary is admirable and effort in the decisions made to improve the lives of its citizens.

Please let me know if I can be of any assistance during this transition. Thank you for all your guidance and comradery during my time here. I wish you all the best and look forward to seeing Aberdeen prosper.

Sincerely,

Jerrick Rodgers

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Jerrick Rodgers

City Council Member Ward 5-10

City Of Aberdeen

p: 360.533.4100 ext.2326 m: 360.590.1749

a: 200 E. Market St. Aberdeen, WA 98520

e: jroddgers@aberdeenwa.gov



CITY OF ABERDEEN • PETE SCHAVE, MAYOR
200 East Market Street, Aberdeen, Washington 98520

PROCLAMATION OF EMERGENCY

WHEREAS, President Donald Trump has declared a national emergency related to the novel corona virus (COVID-19), a respiratory disease that spreads from person to person and may result in serious illness or death; and,

WHEREAS, Governor Jay Inslee has declared a state emergency related to COVID-19, including instituting federal and state public health agency recommendations related to social distancing and other non-pharmacological approaches to slow the spread of the virus; and

WHEREAS, Grays Harbor County has reported at least one individual with a confirmed case of COVID-19 under quarantine at the public hospital located in the City of Aberdeen; and,

WHEREAS, City of Aberdeen first responders and the Parks Director have reported that the following situations will likely result in material loss or damage to property, bodily injury or loss of life if immediate action is not taken:

The virus that causes COVID-19 appears to be spreading easily and sustainably in some communities. The incubation period of the virus is up to 14 days, and individuals may carry the virus without exhibiting symptoms yet still spread the contagion. First responders and other City staff that regularly interact with members of the public may be at higher risk of exposure to COVID-19.

WHEREAS, this constitutes an emergency as defined by the City of Aberdeen Emergency Management Plan and necessitated the utilization of emergency powers granted to the Mayor pursuant to Chapter 2.86 of the Aberdeen Municipal Code and Chapter 38.52 of the Revised Code of Washington; **NOW THEREFORE**,

BE IT PROCLAIMED BY THE MAYOR OF THE CITY OF ABERDEEN that an emergency exists in the City of Aberdeen and City departments are authorized to do the following:

1. Enter into contracts and incur obligations necessary to combat such emergency situations to protect the health and safety of persons and property;
2. Provide appropriate emergency assistance to the victims of such disaster;
3. Take other emergency actions to protect life and property, as appropriate.

Each City of Aberdeen department is authorized to exercise the powers vested under this proclamation in light of the exigencies and formalities prescribed by law, excepting mandatory constitutional requirements.

This Proclamation shall be confirmed by the City Council at the earliest practicable time.


Pete Schave, Mayor
City of Aberdeen

Dated: 03/13/2020

Attest:
Corporation Counsel



CITY OF ABERDEEN • PETE SCHAVE, MAYOR
200 East Market Street, Aberdeen, Washington 98520

PROCLAMATION OF EMERGENCY

WHEREAS, on February 29, 2020 Governor Jay Inslee proclaimed a state-wide state of emergency related to the novel corona virus (and the related COVID-19), a respiratory disease that spreads from person to person and may result in serious illness or death; and,

WHEREAS, on March 11, 2020 the World Health Organization declared that the spread of COVID-19 caused a global pandemic; and,

WHEREAS, on March 12, 2020 the Grays Harbor County Board of Commissioners declared on emergency related to the COVID-19 pandemic; and,

WHEREAS, on March 13, 2020 the City of Aberdeen issued an Emergency Proclamation that resulted in closure of most city offices to public access, and canceling the March 25, 2020 City Council meeting; and,

WHEREAS, people continue to gather in city parks with playgrounds against the guidelines for social distancing set forth by the CDC and other public health officials;

WHEREAS, on March 22, 2020 President Trump approved a Major Disaster Declaration for Washington State; and,

WHEREAS, on March 23, 2020 Governor Jay Inslee announced a “Stay Home Stay Healthy” Order requiring most Washingtonians to stay home absent essential activities or performing essential functions.

WHEREAS, Section 8.140 of the Aberdeen Personnel Policies recognizes the need for periodic designation of critical employees during times of emergencies, which are functionally equivalent to the essential functions identified by the Governor’s “Stay Home Stay Healthy” Order; and

WHEREAS, public health officials at the local, state and federal level have reported that the continued spread of COVID-19 will likely result in material loss or damage to property, bodily injury or loss of life if immediate action is not taken; and,

WHEREAS, this constitutes an emergency as defined by the City of Aberdeen Emergency Management Plan and necessitated the utilization of emergency powers granted to the Mayor pursuant to Chapter 2.86 of the Aberdeen Municipal Code and Chapter 38.52 of the Revised Code of Washington; **NOW THEREFORE**,

BE IT PROCLAIMED BY THE MAYOR OF THE CITY OF ABERDEEN that an emergency exists in the City of Aberdeen and City departments are authorized to do the following:

1. Enter into contracts and incur obligations necessary to combat such emergency situations to protect the health and safety of persons and property;
2. Provide appropriate emergency assistance to the victims of such disaster;
3. Take other emergency actions to protect life and property, as appropriate.

4. Each City of Aberdeen department is authorized to exercise the powers vested under this proclamation in light of the exigencies and formalities prescribed by law, excepting mandatory constitutional requirements.

BE IT FURTHER PROCLAIMED that each City of Aberdeen department head shall review and determine their essential personnel pursuant to the guidance offered by the Governor’s office; and that those determinations shall be provided to City of Aberdeen Mayor, Human Resources department head, the affected employees, and the affected union representatives.

1. The scheduling of essential personnel continues to be the responsibility of the relevant department heads, and will ensure minimum operational effectiveness of the essential function.
2. During the course of this emergency, minimum operational effectiveness may not require “minimum staffing” as described by the affected collective bargaining agreement.
3. All staff who are deemed essential, and have been scheduled to work:
 - a. who fail to report to work will be required to take paid leave, or if no paid leave exists, unpaid leave during the period of the closure; and
 - b. may, at the discretion of the department head and without affecting the minimum operational effectiveness of the essential function, work remotely rather than on-site under terms of the Remote Work Access Agreement (“RWAA”).
4. All staff who are not deemed essential:
 - a. may, at the discretion of the department head, work remotely rather than on-site under terms of the RWAA; and
 - b. shall, if approved to work remotely, be expected to respond to e-mails, phone messages or perform other assigned tasks by their supervisor during normal working hours; and
 - c. shall respond to work for emergencies or essential functions such as water main breaks, life/safety emergency inspections, electrical failures, processing payroll, collection of utility payments and processing bills as directed by their supervisor; and,
 - d. will receive pay for the period of the closure.

BE IT FURTHER PROCLAIMED that each City Department will institute internal controls for public-facing activities and post those controls on the City’s website; and,

BE IT FURTHER PROCLAIMED that City parks with playgrounds shall be temporarily closed to public access.

This Proclamation is effective immediately, and shall be confirmed by the City Council at the earliest practicable time.


Pete Schave, Mayor
City of Aberdeen

Dated this 24th Day of March 2020

Attest:
Clifford Frederickson, City Clerk