

Honorable Mayor Douglas Orr

Ward 1
Melvin Taylor
Deb Wilson

Ward 2
David Gakin
Jerry Rajcich

Ward 3
Kevin Moynihan
Scott Prato

Ward 4
Carrie Hubbard
Deb Hodgkin

Ward 5
Joshua Francy
Michelle Nipper

Ward 6
John Shaw
Sydney Swor



ABERDEEN CITY COUNCIL REGULAR MEETING AGENDA

200 E Market Street
Aberdeen City Hall
Wednesday, February 11, 2026
6:30 p.m.

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF THE AGENDA
5. PUBLIC COMMENT PERIOD

The public may comment on subjects of interest not listed on the agenda or items listed on the Consent Agenda. The City of Aberdeen requests that you provide your full name. If you reside in Aberdeen, please also include your Ward number; if you do not reside in Aberdeen, please state the city in which you live. Please limit comments to three (3) minutes to ensure all citizens have sufficient time to speak.

6. CONSENT AGENDA

Item on the Consent Agenda are considered to be routed by the Council and will be enacted on with a motion unless separate discussion is requested. Approval of the Consent Agenda authorizes the Mayor to implement each item in accordance with staff recommendations.

A. Minutes from January 28, 2026

B. Accounts Payable / Payroll

7. MAYOR'S REPORT

8. COUNCIL REPORTS

A. Student Council Representative Report

9. STAFF REPORTS

A. City Administrator's Report - 4th Qtr. Metrics

B. Director's Reports

10. REQUESTS FOR COUNCIL ACTION

A. Finance

1. Reports

- a. Requesting City Council award, the 2026 Lodging Tax Grants as presented and authorize the Mayor to sign the grant agreements with each organization.

2. Resolution

- a. Requesting City Council authorize the surplus of six Daniel Defense Caliber Patrol Rifles from the Police Dept by Resolution.

B. Public Works

1. Public Hearing

- a. City Council shall host a public hearing to receive public testimony on the proposed Annual Project Plan for the Year 2026.

2. Reports

- a. Requesting City Council to authorize the Mayor to execute the HPD grant agreement for Fairview Reservoir No. 1 Stabilization project, once formally received.
- b. Requesting City council to award the Farragut Street Construction Contract to Rognlin's, Inc.
- c. Requesting City Council Issue a temporary stay on Grays Harbor Transit paying Permissive Use Permit Fees associated with improving public facilities within the City's Right-of-Way until the fee schedule is updated.

3. Resolution

- a. Requesting City Council adopt the proposed resolution to accept the report and recommendation from the Mayor and RERC, designated the property at 2704 as surplus allowing for the sale of said real property.

11. PUBLIC COMMENT PERIOD

12. GOOD OF THE ORDER

13. ADJOURNMENT

The City of Aberdeen does not discriminate against or exclude anyone from participation in public meetings. Requests for assistance should be made by contacting the Human Resources Department at 360-537-3207, 24 hours in advance of the meeting.
Thank you.



CITY OF ABERDEEN
Washington
Since 1884

City Council Meeting Minutes

Aberdeen City Hall • Council Chambers
200 E. Market Street
Aberdeen, WA 98520
Aberdeenwa.gov

Meeting Date: January 28, 2026

Location: The physical location of the Council Meeting was at City Hall, 200 E. Market Street, Aberdeen, Washington. The meeting was conducted as a hybrid meeting with in-person and virtual participation options.

COUNCIL MEETING

Call to Order:

The regular meeting of the Aberdeen City Council was called to order at 6:30 P.M. by Mayor Orr.

Roll Call:

Francy, Gakin, Hodgkin, Hubbard, Moynihan, Nipper, Prato, Rajcich, Shaw, Swor, Taylor, Wilson, and Mayor Orr.

Flag Salute

Approval of the Agenda

Motion to approve the agenda by Council President Swor, seconded by councilmember Moynihan. Carried by voice vote.

Public Comments

Public Comment Period opened. Two comments taken.

Consent Agenda

Motion to approve the Consent Agenda including the minutes from January 10, 2026, accounts payable and payroll, check numbers 26405, 92098-92238 and wires 190074-190076, by Council President Swor, seconded by Councilmember Hubbard. Carried by voice vote.

Mayors Report – Mayor Orr gave a report.

Student Council Representative Report – Justin Jacobs gave a report.

Staff Reports – Community Development Director Lisa Scott gave a report.

Council Reports – Council President Swor gave a report. Councilmember Hubbard gave a report.

Requests for Council Action

Finance: *Chair Prato*

Requesting City Council adopt the proposed Resolution from the Finance Committee that a Public Hearing be set for Wednesday March 11, 2026, for the purpose of discussing the City's EMS Utility rate as required by RCW 35.21.766. **Motion by Councilmember Prato, seconded by Councilmember Hubbard. Carried by voice vote. Passed. (Resolution# 2026-05)**

Public Safety: *Chair Hubbard*

Requesting City Council approve the 2026 Agreement between the City of Aberdeen and the City of Cosmopolis. **Motion by Councilmember Hubbard, seconded by Councilmember Nipper. Carried by voice vote.**

Public Works: *Chair Francy*

Requesting City Council adopt the proposed Resolution that a Public Hearing be set for February 11, 2026, to receive public testimony on the proposed Annual Project Plan for the Year 2026. **Motion by Councilmember Francy, seconded by Council President Swor. Carried by voice vote. Passed. (Resolution# 2026-06)**

Special Agenda Items: *Council President Swor – No report was given.*

Public Comments

Public Comment Period opened. One comment taken.

Good of the Order – Motion by Council President Swor, seconded by Councilmember Hubbard to submit a letter of opposition to House Bill 2489 to the Washington State Legislature and to testify on behalf of the city council in opposition to House Bill 2489 before legislative committees or other legislative bodies as appropriate. Discussion. Carried by Roll Call vote 10/2. Councilmember Moynihan voted no. Councilmember Wilson voted no. Motion passed.

Executive Session

Motion by Council President Swor, seconded by Councilmember Hodgkin to recess into executive session for up to 30 minutes with action not anticipated after for the purpose of and in accordance with RCW 42.30.110(1) (b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price; (c) To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public at 7:24 p.m. Carried by voice vote. Motion to reconvene Council President Swor; seconded by Councilmember Shaw; reconvened at 7:48 p.m. Carried by voice vote.

Motion to adjourn by Council President Swor, seconded by Councilmember Nipper. Carried by voice vote.

The meeting is adjourned at 7:48 p.m.

Katy Williamsen, FINANCE DIRECTOR

Douglas Orr, MAYOR



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Request for Council Action

Date Action is Requested: February 11, 2026

Subject: **Award of 2026 Lodging Tax Grants and authorize the Mayor to sign the grant agreements**

COMMITTEE:

- | | |
|---|--|
| ☒ Finance | ☐ Public Works |
| ☐ Public Safety | ☐ Special Agenda Item |

TYPE OF ACTION REQUESTED:

- | | |
|---|-------------------------------------|
| ☐ Ordinance | ☐ Resolution |
| ☒ Motion | ☐ Discussion |
| ☐ No Action - Information Only | ☐ Other |

SUMMARY OF REQUEST: Approval of grant awards to 12 applicants totaling \$120,500, recommended by the LTAC, and authorize the Mayor to sign grant agreements with each organization.

POLICY IMPLICATIONS:

- ☒ This action is in accordance with current policies and procedures.
- ☐ This action would require a new ☐ policy ☐ ordinance ☐ resolution ☐ other action from the Council.
- ☐ This action requires a revision to ☐ policy ☒ ordinance ☐ resolution ☐ other.
- ☐ Does not affect current policies and procedures.

FISCAL IMPACT: LTAC Grants totaling \$90,000 are included in the 2026 Budget. The Hotel/Motel Tax Fund will need to be amended to: Community Projects = \$111,200 and Transfers Out = \$30,000 (Fund 132 and Fund 102). The Fund currently has a balance of approximately \$394,500.

BUDGETARY STATUS:

- ☐ Funds have already been authorized in this year's budget.
- ☐ This is an extra-budget expenditure.
- ☒ Funds will be requested for this action, if approved, in next year's budget.
- ☐ This action will bring in additional revenue.
- ☐ This action will require city staff time and/or labor.
- ☐ This action has no budgetary implications.
- ☐ This action will reduce expenditures.
- ☐ Other: Ensure financial viability of the program

BACKGROUND/RATIONALE: The City of Aberdeen Lodging Tax Advisory Committee met and reviewed 14 applications for lodging tax grants on December 9, 2025, 13 applications were recommended for approval at the 01.17.26 Council Meeting, Council did accept recommendations as presented and wanted to see the grant request from the Intermountain Foundation for \$18,200 removed. LTAC reconvened and voted to remove the Intermountain Foundation grant request and resubmit recommendations to Council. The LTAC recommends the following grant awards: DAA Red, White & Boom -\$10,000, Driftwood Players - \$7,500, Out and Proud GH - \$2,500, Grays Harbor Seaport - \$2,500, Pacific NW Music Project - \$30,000, DAA Summerfest Goes West - \$5,500, DAA Winterfest - \$4,500, PAWS of Grays Harbor Pup Crawl - \$2,000, HAG ghOST Project - \$20,000, HISTORY98520 - \$6,000, City of Aberdeen Beautification - \$15,000, City of Aberdeen Holiday Décor - \$15,000. Grant awards total \$120,500.

RECOMMENDATION(S): It is recommended that the City Council award the 2026 Lodging Tax Grants as presented and authorize the Mayor to sign the grant agreements with each organization.

REVIEWED BY LEGAL: ☐ YES ☐ NO ☒ NOT REQUIRED

ATTACHMENTS:

- Budget worksheet
- LTAC December 9, 2025 Meeting Minutes
- LTAC February 3, 2026 Meeting Minutes

Katy Williamsen, Finance Director

Staff Name

Scott Prato

Committee Chair Name

Staff Signature

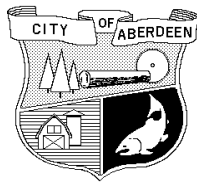
Committee Chair Signature

This request aligns with the following City Council Values:

- | | |
|---|--|
| ☐ Workforce Engagement & Development | ☐ Vibrant, Safe & Healthy Community |
| ☐ Economic Development | ☐ Infrastructure Investment |
| ☒ Fiscal Responsibility | ☐ Communications & Outreach |

LTAC WORKSHEET 2026 LODGING TAX REPORT

USE OF FUNDS	2026 Applicant Requests	2026 LTAC Recommendations	2026 02.03.2026 LTAC Recommendations	2026 Council Approved	Estimated Staff Costs	State Report Received	Non Profit Status
Amount Budgeted for Community Projects	\$90,000						
COMMUNITY REQUESTS							
Red White & Boom, DAA	\$10,000	\$10,000	\$10,000	\$0		n/a	601411036
Driftwood Players - Spotlight Ab	\$7,500	\$7,500	\$7,500	\$0	\$605	n/a	601210353
GH Pride Festival -Out and Proud GH	\$2,500	\$2,500	\$2,500	\$0	n/a	yes	603409117
GHH Seaport - off season marketing	\$5,000	\$2,500	\$2,500	\$0	n/a	n/a	602929234
PNMP Pacific NW Music Project	\$30,000	\$30,000	\$30,000	\$0	n/a	yes	605086216
Summerfest Goes West - DAA	\$5,500	\$5,500	\$5,500	\$0	\$605	yes	601411036
Winterfest - DAA	\$4,500	\$4,500	\$4,500	\$0	n/a	n/a	601411036
PAWS of GH - Pup Crawl	\$2,000	\$2,000	\$2,000	\$0	n/a	n/a	600365402
ghOST Project - Harbor Art Guild	\$20,000	\$20,000	\$20,000	\$0	n/a	yes	603047973
Intermountain Foundation - Crave!TV	\$18,200	\$18,200	\$0	\$0	n/a	n/a	81-5319087
HISTORY98520	\$6,000	\$6,000	\$6,000	\$0			
Sub-Total	\$111,200	\$108,700	\$90,500	\$0	\$1,210		
CITY REQUESTS							
Beautification - Aberdeen Parks	\$15,000	\$15,000	\$15,000	\$0	n/a	yes	GOVT
Traffic Control - Aberdeen Public Works	\$20,000	\$0	\$0	\$0	n/a	yes	GOVT
Holiday Décor - City of Ab	\$15,000	\$15,000	\$15,000	\$0	n/a	n/a	GOVT
Sub-Total City projects	\$50,000	\$30,000	\$30,000	\$0			
Total Project's	\$161,200	\$138,700	\$120,500	\$0			



CITY OF ABERDEEN
LODGING TAX COMMITTEE MEETING

Tuesday, December 9th at 5:30 p.m.
Aberdeen City Hall, 200 E Market Street

MINUTES

Those in attendance-Scott Prato, Finance Chair

Committee Members: Lee Bacon, Bobbi McCracken, Jackie Elsos,

i. **Absent:** Navpreet Saroya

Staff Representative- Stacie Barnum, Parks Director & Katy Williamsen, Finance Dir

ii. Stacie gave an overview of format, rules, and RCW

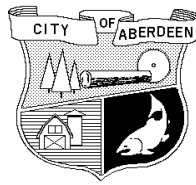
Presentations by Applicants – each applicant gave a brief presentation and then answered questions by committee members.

- b. Red, White & Boom, Bette Worth - \$10,000
- c. Driftwood Players, Gerald Johnson (KXRO) - \$7,500
- d. GH Pride Festival, Steven Puvogel,- \$2,500
- e. GH Historical Seaport, Brennan Phillips - \$5,000. *Reduced award to \$2,500, motion by Prato, 2nd McCracken, all yeas.*
- f. PNWMP- Pacific NW Music Project, Dani Bacon - \$30,000
- g. Summerfest, Downtown Ab Assoc, Bette Worth - \$5,500
- h. Winterfest, Downtown Ab Assoc, Bette Worth- \$4,500
- i. PAWS of GH, Stacie Barnum - \$2,000
- j. ghOST Project, Harbor Art Guild, Marshelle Backes- \$20,000
- k. Intermountain Foundation, Ben Winkleman - \$18,200
- l. HISTORY98520, Ruth Hamilton - \$6,000
- m. Beautification, Ab Parks, Stacie Barnum - \$15,000
- n. Traffic Control, City of Ab, Stacie Barnum – requested \$20,000. *Did not approve request, motion by Prato, 2nd McCracken, all Nays.*
- o. Holiday Decorations, City of Ab, Stacie Barnum - \$15,000

Committee Discussion and Recommendations

- a. TOTAL REQUESTS = **\$161,200** (fund balance estimate of **\$409,474**)
- b. TOTAL BUDGETED FOR PROJECTS= **\$90,000**
- c. Motion by Prato, 2nd by McCracken, to approve as requested the following: Red, White & Boom; Driftwood Players; GH Pride Festival; PAWS of GH; ghOST Project; Intermountain Foundation; HISTORY98520; City Beautification; and City Holiday Decorations., all yeas. APPROVED
- d. *Motion by Prato, 2nd McCracken*, to approve request from Pacific NW Music Project; 3 yeas 1 recuse (Bacon) APPROVED
- e. *Motion by Prato, 2nd McCracken*, to approved request from Summerfest; Winterfest, 3 yeas, 1 recuse (McCracken) APPROVED

Recommendations will be submitted to the Aberdeen City Council for review and approval at their January meeting.



**CITY OF ABERDEEN
LODGING TAX COMMITTEE MEETING**

Tuesday, February 3rd at 6:00 p.m.
Aberdeen City Hall, 200 E Market Street

MINUTES

Those in attendance-Scott Prato, Finance Chair

Committee Members: Lee Bacon (via Teams), Bobbi McCracken, Jackie Elsos

Absent: Navpreet Saroya

Staff Representative- Katy Williamsen, Finance Director

Committee Discussion and Recommendations

- a. Discussion regarding request from City Council 01.14.2026 meeting to remove grant request from Intermountain Foundation for \$18,200.
- b. Motion by Scott Prato, 2nd by Bobbi McCracken to remove Intermountain Foundation grant request from LTAC Recommendations, all yeas, APPROVED.

Recommendations will be submitted to the Aberdeen City Council for review and approval at their February meeting.

Request for Council Action

Date Action is Requested: February 11, 2026

Subject: **Authorize the surplus of six Daniel Defense .223 Caliber Patrol Rifles**

COMMITTEE:

☒ Finance

☐ Public Safety

☐ Public Works

☐ Special Agenda Item:

TYPE OF ACTION REQUESTED:

☐ Ordinance No.

☐ Motion

☐ No Action - Information Only

☒ Resolution No.

☐ Discussion

☐ Other:

SUMMARY OF REQUEST: Authorize the surplus of six Daniel Defense .223 Caliber Patrol Rifles from the Police Department.

POLICY IMPLICATIONS:

☒ This action is in accordance with current policies and procedures.

☐ This action would require a new ☐ policy ☐ ordinance ☐ resolution ☐ other action from the Council.

☐ This action requires a revision to ☐ policy ☐ ordinance ☐ resolution ☐ other.

☐ Does not affect current policies and procedures.

FISCAL IMPACT: These Rifles are no longer needed by the Police department and can be sold to recoup some cost.

BUDGETARY STATUS:

☐ Funds have already been authorized in this year's budget.

☐ This is an extra-budget expenditure.

☐ Funds will be requested for this action, if approved, in next year's budget.

☒ This action will bring in additional revenue.

☐ This action will require city staff time and/or labor.

☐ This action has no budgetary implications.

☐ This action will reduce expenditures.

☐ Other:

BACKGROUND/RATIONALE: The Police Department has been replacing these with shorter barrels and noise suppressors to improve safety so these are no longer needed as they have already been replaced with newer rifles.

RECOMMENDATION(S): that the City Council authorize the surplus of six Daniel Defense Caliber Patrol Rifles.

ATTACHMENTS:

- Surplus Item Request Form

Katy Williamsen

Staff Name

Scott Prato

Committee Chair Name

Staff Signature

Committee Chair Signature

This request aligns with the following City Council Values:

☐ Workforce Engagement & Development

☐ Vibrant, Safe & Healthy Community

☐ Economic Development

☐ Infrastructure Investment

☒ Fiscal Responsibility

☐ Communications & Outreach



Surplus Item Request

The following item is surplus to City needs and its disposal is hereby recommended.
Complete the fields below. ONLY ONE LOT/ITEM PER PAGE.

Overall Title: _____

Year: _____ Make: _____ Model: _____

Quantity: 6 Serial Number: DDM44174476, DDM44174480, DDM44174483, DDM44174482, DDM44174484, DDM44174475

Fair Market Value: _____ Item Location: _____

Description/Features: _____

Reason for item surplus: _____

TO BE COMPLETED BY IT

List actions taken to wipe City data from the item(s) or factory reset: _____

_____ Initials: _____

Wireless MACs sent to TSS for WLC removal: ☐ Yes ☐ Not Applicable Initials: _____

Verified no other department can use item: ☐ Yes ☐ No City asset tags removed: ☐ Yes

Operational: ☐ Yes ☐ No ☐ Unknown

Condition: ☐ Excellent ☐ Good ☐ Fair ☐ Poor ☐ Broken ☐ Other: _____

Recommended Dispositions: ☐ Sell ☐ E-cycle ☐ Junk/Scrap ☐ Destroy ☐ Other: Sell or trade to high bidder for credit

Take as many photos as necessary, getting clear images of any damage to the item.

Employee Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____

TO BE COMPLETED BY FINANCE DIRECTOR

Date Approved: _____

Approved By: ☐ City Administrator ☐

Method of Disposition: _____

Sold to: _____ Amount: _____

BARS number for proceeds: _____

Public Hearing Date: _____

City Council/ Resolution Number: _____

Date Removed from City: _____

TO BE COMPLETED BY FINANCE DEPARTMENT

Asset ID Number: _____ Date Payment Received: _____ Verified By: _____

RESOLUTION No. 2026-07

**A RESOLUTION OF THE CITY OF ABERDEEN, WASHINGTON, AUTHORIZING
THE SALE OF CITY PROPERTY SURPLUS TO CITY NEEDS**

WHEREAS, the City has deemed six Daniel Defense .223 Caliber Patrol Rifles to no longer be needed for City purposes;

WHEREAS, these rifles are hereby determined and declared to be surplus property;

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF ABERDEEN, WASHINGTON, DOES HEREBY APPROVE THE SURPLUS OF SIX DANIEL DEFENSE .223 CALIBER PATROL RIFLES

RESOLVED FURTHER that the City staff at the direction of the Council, is authorized to sell such property at a price that is in the best interest of the City.

This resolution shall take effect immediately upon its passage, signing, and publication.

PASSED and **APPROVED** this 11th day of February, 2026.

ATTESTED:

Douglas Orr, Mayor
City of Aberdeen

Katy Williamsen
Finance Director/City Clerk



CITY OF ABERDEEN
Washington
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Request for Council Action

Date Action is Requested

February 11th, 2026

Subject:

**Conduct a Public Hearing on the Annual Project Plan for the
Transportation Benefit District for the Year 2026**

COMMITTEE:

☐ Finance

☒ Public Works

☐ Public Safety

☐ Special Agenda Item

TYPE OF ACTION REQUESTED:

☐ Ordinance No.

☐ Resolution No.

☐ Motion

☐ Discussion

☐ No Action - Information Only

☒ Other: Conduct a Public Hearing

SUMMARY OF REQUEST:

Resolution No. 2026-06 set a date of February 11, 2026, to conduct a Public Hearing to receive comments on the proposed Annual Project Plan for the Year 2026.

POLICY IMPLICATIONS:

☒ This Action is in Accordance with Current Policies and Procedures.

☐ This Action Would Require a New ☐ Policy ☐ Ordinance ☐ Resolution ☐ Other Action from the City Council.

☐ This Action Requires a Revision to ☐ Policy ☐ Ordinance ☐ Resolution ☐ Other.

☐ This Action Does Not Affect Current Policies and Procedures.

FISCAL IMPACT:

As shown in the attached Proposed 2026 Annual Project Plan.

BUDGETARY STATUS:

☒ Funds have Already been Authorized in this Year's Budget.

☐ This is an Extra-Budget Expenditure.

☐ Funds will be Requested for this Action, if Approved, in Next Year's Budget.

☐ This Action Will Bring in Additional Revenue.

☒ This Action Will Require City Staff Time and/or Labor.

☐ This Action has no Budgetary Implications.

☐ This Action Will Reduce Expenditures.

☐ Other:



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BACKGROUND/RATIONALE:

Public hearings are a valuable and functional tool to receive public testimony regarding the approach of a project plan. Additionally, the operational framework relating to the management of the Transportation Benefit District adopted in 2019 requires a public hearing prior to adoption of the Transportation Benefit District Project Plan.

It is important to note that revisions have been made since the initial presentation of the 2026 Draft document in January. First, a safety evaluation at 3rd and G Street has been added to Task 4 – Safety Projects based on comments made during the January 28 Council Meeting. Additionally, two new Tasks categories have been added: Task 8 Paths and Walkways, and Task 9 – Right of Way Acquisition. Task 8 is intended to address pedestrian pathways separate from sidewalks and ensure compliance with the recently adopted ADA Transition Plan. Task 9 has been added to acquire right of way for improvements that are not otherwise covered by other funding sources or to accelerate project schedules.

RECOMMENDATION(S):

It is recommended that City Council shall host a public hearing to receive public testimony on the proposed Annual Project Plan for the Year 2026.

ATTACHMENTS:

- Proposed 2026 Annual Project Plan

Rick Sangder

Director Name

Director Signature

Joshua Francy

Committee Chair Name

Committee Chair Signature

This request aligns with the following City Council Values:

- | | |
|---|---|
| ☐ Workforce Engagement & Development | ☒ Vibrant, Safe & Healthy Community |
| ☐ Economic Development | ☒ Infrastructure Investment |
| ☒ Fiscal Responsibility | ☒ Communications & Outreach |

2026 Transportation Benefit District Annual Project Plan

Adopted by Resolution 2026-xx

EST. TBD 2026 STARTING BALANCE	\$	4,065,438
EST. TBD 2026 REVENUE	\$	1,190,000
EST. 2026 AVAILABLE TBD FUNDS	\$	5,255,438

TASK	NAME	TOTAL EXPENSES		TBD USES	
		ALLOCATION	BUDGET	ALLOCATION	TOTAL TBD
1	Overlays & Rebuilds	8.29%	\$ 430,000	15.23%	\$ 430,000
2	Concrete Panels	2.60%	\$ 135,000	4.78%	\$ 135,000
3	Sidewalks	2.89%	\$ 150,000	5.31%	\$ 150,000
4	Safety Projects	59.27%	\$ 3,075,000	34.01%	\$ 960,000
5	Alleys	1.45%	\$ 75,000	2.66%	\$ 75,000
6	Asphalt Patches	2.12%	\$ 110,000	3.90%	\$ 110,000
7	Preconstruction Expenses	11.51%	\$ 597,000	12.29%	\$ 347,000
8	Paths and Walkways	0.58%	\$ 30,000	1.06%	\$ 30,000
9	Right of Way Acquisition	7.71%	\$ 400,000	14.17%	\$ 400,000
	Contingency	3.59%	\$ 186,000	6.59%	\$ 186,000
	TBD 2026 TOTAL	100.00%	\$ 5,188,000	100.00%	\$ 2,823,000
	GRANT FUNDING		\$ 2,355,000		
	TBD USES		\$ 2,833,000		
	Carry to 2027		\$ 2,422,438		

TASK 1 - OVERLAYS & REBUILDS

Budget \$ 430,000

Description:

Funds are provided for repairing subgrade, grinding existing asphalt, and laying new asphalt. Work may include new curb ramps, curb lines, sidewalks, and drainage improvements. Plans and specs are prepared by Engineering Department in most cases. Work may be performed by lowest-bidding contractor or by City crews.

Subtask	Location	Work By	Estimate	Grant Funds	City Prep	Grant Match	TOTAL TBD
1.01	Exchange Inlay	City	\$ 105,000	\$ -	\$ -	\$ -	\$ 105,000
1.02	Williams Inlay	Contractor	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000
1.03	Gravel Street Conversions	City	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000
	TOTAL		\$ 430,000	\$ -	\$ -	\$ -	\$ 430,000

TASK 2 - CONCRETE PANELS

Budget \$ 135,000

Description:

Funds are provided for selectively replacing concrete panels along concrete streets. Panels to be replaced are identified by Engineering Department. Plans and specs are prepared by Engineering Department. Work may be performed by lowest-bidding contractor or by City crews.

Subtask	Location
2.01	F St; between 1st and 2nd Ave
2.02	Arnold St between 3rd Ave and 2nd Ave
2.03	Additional locations identified by the City Engineer

TASK 3 - SIDEWALKS

Budget \$ 150,000

Description:

Funds are provided for repairing and constructing sidewalks. Work may include drainage improvements and associated road work. Plans and specs are prepared by Engineering Department. Work may be performed by lowest-bidding contractor or by City crews.

Subtask	Location
3.01	Arnold St between 3rd Ave and 2nd Ave
3.02	1400 Block of W 6th St between Thornton St and 6th St Bridge
3.03	500 Block of E 4th St between G St and H St
3.04	109 8th St
3.05	201 W 3rd St
3.06	300 Block of 8th between N L St and Hopkins St
3.07	212 Haight St
3.08	Additional locations identified by the City Engineer

TASK 4 - SAFETY PROJECTS

Budget \$ 3,075,000

Description:

Funds are provided to implement transportation safety measures to address pedestrian safety based on vehicle crash data. Locations are influenced by the current Local Road Safety Plan.

Subtask Location

		Work By	Estimate	Grant Funds	City Prep	Grant Match	TOTAL TBD
4.01	US 101 Safety Improvement Project	Contractor	\$ 3,000,000	\$ 2,115,000	\$ -	\$ 141,000	\$ 885,000
4.02	Safety Evaluation at 3rd and G Street	City	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000
4.03	Locations identified by the City Engineer	City	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
TOTAL			\$ 3,075,000	\$ 2,115,000	\$ -	\$ 141,000	\$ 960,000

TASK 5 - ALLEYS

Budget \$ 75,000

Description:

Funds are provided for City crews to perform alley paving at locations directed by the City Engineer. The Engineering Department provides design to the crews as needed.

Subtask Location

5.01	Alley, 700 BLK Clark St
5.02	Alley, 700 BLK Boone St
5.03	Alley, 200 BLK Clark St
5.04	Alley, 200 BLK Mill St
5.05	Alley, 700 BLK W Blvd
5.06	Additional locations identified by the City Engineer

TASK 6 - ASPHALT PATCHES

Budget \$ 110,000

Description:

Funds are provided for City crews to selectively patch asphalt along asphalt streets and adjust/repair pavement around utility covers. Locations are identified by Engineering Department. Plans and specs are prepared by Engineering Department as needed.

Locations:

Asphalt patches on local City roadways and utility cover repairs on all roadways within the City. The Engineering Department provides locations to the crews.

TASK 7 - PRECONSTRUCTION EXPENSES

Budget \$ 597,000

Description:

Funds are provided to facilitate external (consultant) design activities and other preconstruction expenses for improvements where state and/or federal dollars have been or may be received. In the majority of cases, funds are provided as match requirements to complete the phase. Construction expenses will be displayed in Task 1 in future years.

Subtask	Location	Work By	Estimate	Grant Funds	Grant Match	TOTAL TBD
7.01	Tyler Street Expansion	Consultant	\$ 150,000	\$ -	\$ -	\$ 150,000
7.02	Rail Crossing E&I Study*	Consultant	\$ 300,000	\$ 240,000	\$ 60,000	\$ 50,000
7.03	Broadway St Plaza Ph. 1	Consultant	\$ 50,000	\$ -	\$ -	\$ 50,000
7.04	Stewart Boulevard Predesign	Consultant	\$ 30,000	\$ -	\$ -	\$ 30,000
7.05	Pioneer Boulevard Predesign	Consultant	\$ 30,000	\$ -	\$ -	\$ 30,000
7.06	Williams Street Predesign	Consultant	\$ 18,000	\$ -	\$ -	\$ 18,000
7.07	Michigan Street Predesign	Consultant	\$ 19,000	\$ -	\$ -	\$ 19,000
TOTAL			\$ 597,000	\$ 240,000	\$ 60,000	\$ 347,000

* - Hoquiam is planned to partially contribute to the Grant Match; confirmed in February 2025.

TASK 8 - PATHS AND WALKWAYS

Budget \$ 30,000

Description:

Funds are provided to address path and walkway hazards or improvements in accordance with the adopted ADA Transition Plan.

Locations:

Hazard locations identified on annual inspections or other areas noted in the ADA Transition Plan.

TASK 9 - RIGHT OF WAY ACQUISITION

Budget \$ 400,000

Description:

Funds are provided to acquire temporary construction easements, permanent easements, and/or fee title for transportation related activities.

Locations:

Locations are not listed as public knowledge regarding such consideration would cause a likelihood of an increased price.

2026 Transportation Benefit District Annual Project Plan

Adopted by Resolution 2026-xx

EST. TBD 2026 STARTING BALANCE	\$	4,065,438
EST. TBD 2026 REVENUE	\$	1,190,000
EST. 2026 AVAILABLE TBD FUNDS	\$	5,255,438

TASK	NAME	TOTAL EXPENSES		TBD USES	
		ALLOCATION	BUDGET	ALLOCATION	TOTAL TBD
1	Overlays & Rebuilds	8.29%	\$ 430,000	15.23%	\$ 430,000
2	Concrete Panels	2.60%	\$ 135,000	4.78%	\$ 135,000
3	Sidewalks	2.89%	\$ 150,000	5.31%	\$ 150,000
4	Safety Projects	59.27%	\$ 3,075,000	34.01%	\$ 960,000
5	Alleys	1.45%	\$ 75,000	2.66%	\$ 75,000
6	Asphalt Patches	2.12%	\$ 110,000	3.90%	\$ 110,000
7	Preconstruction Expenses	11.51%	\$ 597,000	12.29%	\$ 347,000
8	Paths and Walkways	0.58%	\$ 30,000	1.06%	\$ 30,000
9	Right of Way Acquisition	7.71%	\$ 400,000	14.17%	\$ 400,000
	Contingency	3.59%	\$ 186,000	6.59%	\$ 186,000
	TBD 2026 TOTAL	100.00%	\$ 5,188,000	100.00%	\$ 2,823,000
	GRANT FUNDING		\$ 2,355,000		
	TBD USES		\$ 2,833,000		
	Carry to 2027		\$ 2,422,438		

TASK 1 - OVERLAYS & REBUILDS

Budget \$ 430,000

Description:

Funds are provided for repairing subgrade, grinding existing asphalt, and laying new asphalt. Work may include new curb ramps, curb lines, sidewalks, and drainage improvements. Plans and specs are prepared by Engineering Department in most cases. Work may be performed by lowest-bidding contractor or by City crews.

Subtask	Location	Work By	Estimate	Grant Funds	City Prep	Grant Match	TOTAL TBD
1.01	Exchange Inlay	City	\$ 105,000	\$ -	\$ -	\$ -	\$ 105,000
1.02	Williams Inlay	Contractor	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000
1.03	Gravel Street Conversions	City	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000
	TOTAL		\$ 430,000	\$ -	\$ -	\$ -	\$ 430,000

TASK 2 - CONCRETE PANELS

Budget \$ 135,000

Description:

Funds are provided for selectively replacing concrete panels along concrete streets. Panels to be replaced are identified by Engineering Department. Plans and specs are prepared by Engineering Department. Work may be performed by lowest-bidding contractor or by City crews.

Subtask	Location
2.01	F St; between 1st and 2nd Ave
2.02	Arnold St between 3rd Ave and 2nd Ave
2.03	Additional locations identified by the City Engineer

TASK 3 - SIDEWALKS

Budget \$ 150,000

Description:

Funds are provided for repairing and constructing sidewalks. Work may include drainage improvements and associated road work. Plans and specs are prepared by Engineering Department. Work may be performed by lowest-bidding contractor or by City crews.

Subtask	Location
3.01	Arnold St between 3rd Ave and 2nd Ave
3.02	1400 Block of W 6th St between Thornton St and 6th St Bridge
3.03	500 Block of E 4th St between G St and H St
3.04	109 8th St
3.05	201 W 3rd St
3.06	300 Block of 8th between N L St and Hopkins St
3.07	212 Haight St
3.08	Additional locations identified by the City Engineer

TASK 4 - SAFETY PROJECTS

Budget \$ 3,075,000

Description:

Funds are provided to implement transportation safety measures to address pedestrian safety based on vehicle crash data. Locations are influenced by the current Local Road Safety Plan.

Subtask Location

		Work By	Estimate	Grant Funds	City Prep	Grant Match	TOTAL TBD
4.01	US 101 Safety Improvement Project	Contractor	\$ 3,000,000	\$ 2,115,000	\$ -	\$ 141,000	\$ 885,000
4.02	Safety Evaluation at 3rd and G Street	City	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000
4.03	Locations identified by the City Engineer	City	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
TOTAL			\$ 3,075,000	\$ 2,115,000	\$ -	\$ 141,000	\$ 960,000

TASK 5 - ALLEYS

Budget \$ 75,000

Description:

Funds are provided for City crews to perform alley paving at locations directed by the City Engineer. The Engineering Department provides design to the crews as needed.

Subtask Location

5.01	Alley, 700 BLK Clark St
5.02	Alley, 700 BLK Boone St
5.03	Alley, 200 BLK Clark St
5.04	Alley, 200 BLK Mill St
5.05	Alley, 700 BLK W Blvd
5.06	Additional locations identified by the City Engineer

TASK 6 - ASPHALT PATCHES

Budget \$ 110,000

Description:

Funds are provided for City crews to selectively patch asphalt along asphalt streets and adjust/repair pavement around utility covers. Locations are identified by Engineering Department. Plans and specs are prepared by Engineering Department as needed.

Locations:

Asphalt patches on local City roadways and utility cover repairs on all roadways within the City. The Engineering Department provides locations to the crews.

TASK 7 - PRECONSTRUCTION EXPENSES

Budget \$ 597,000

Description:

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Subtask	Location	Work By	Estimate	Grant Funds	Grant Match	TOTAL TBD
7.01	Tyler Street Expansion	Consultant	\$ 150,000	\$ -	\$ -	\$ 150,000
7.02	Rail Crossing E&I Study*	Consultant	\$ 300,000	\$ 240,000	\$ 60,000	\$ 50,000
7.03	Broadway St Plaza Ph. 1	Consultant	\$ 50,000	\$ -	\$ -	\$ 50,000
7.04	Stewart Boulevard Predesign	Consultant	\$ 30,000	\$ -	\$ -	\$ 30,000
7.05	Pioneer Boulevard Predesign	Consultant	\$ 30,000	\$ -	\$ -	\$ 30,000
7.06	Williams Street Predesign	Consultant	\$ 18,000	\$ -	\$ -	\$ 18,000
7.07	Michigan Street Predesign	Consultant	\$ 19,000	\$ -	\$ -	\$ 19,000
TOTAL			\$ 597,000	\$ 240,000	\$ 60,000	\$ 347,000

* - Hoquiam is planned to partially contribute to the Grant Match; confirmed in February 2025.

TASK 8 - PATHS AND WALKWAYS

Budget \$ 30,000

Description:

Funds are provided to address path and walkway hazards or improvements in accordance with the adopted ADA Transition Plan.

Locations:

Hazard locations identified on annual inspections or other areas noted in the ADA Transition Plan.

TASK 9 - RIGHT OF WAY ACQUISITION

Budget \$ 400,000

Description:

Funds are provided to acquire temporary construction easements, permanent easements, and/or fee title for transportation related activities.

Locations:

Locations are not listed as public knowledge regarding such consideration would cause a likelihood of an increased price.



CITY OF ABERDEEN
Washington
Since 1884

Request for Council Action

Date Action is Requested: February 11th, 2026
Subject: **Fairview Reservoir No. 1 Stabilization Project Grant Acceptance**

COMMITTEE:

- | | |
|--|--|
| ☐ Finance | ☒ Public Works |
| ☐ Public Safety | ☐ Special Agenda Item |

TYPE OF ACTION REQUESTED:

- | | |
|---|---|
| ☐ Ordinance No. | ☐ Resolution No. |
| ☒ Motion | ☐ Discussion |
| ☐ No Action - Information Only | ☐ Other: |

SUMMARY OF REQUEST:

The City of Aberdeen has been preliminarily awarded a grant of \$752,850 from the Department of Dam Safety for the stabilization of the slopes supporting Fairview Reservoir No 1. This includes a match from the City in the amount of \$263,497.50. This grant will provide “shovel ready” plans to make repairs necessary to return Fairview Reservoir No 1 back into service. The Public Works Department is requesting authorization for the Mayor to submit the final application and execute the contract.

POLICY IMPLICATIONS:

- ☒ This Action is in Accordance with Current Policies and Procedures.
- ☐ This Action would Require a New ☐ Policy ☐ Ordinance ☐ Resolution ☐ Other Action from the City Council.
- ☐ This Action Requires a Revision to ☐ Policy ☐ Ordinance ☐ Resolution ☐ Other.
- ☐ This Action Does Not Affect Current Policies and Procedures.

FISCAL IMPACT:

Project Number: Water-2024-0001
Amount Requested: \$263,497.50
Source of Funding: High Hazard Potential Dams (HPD) Grant Program
City Fund/Department: Water Fund (404)
In Budget? ☐ Yes ☒ No
Supplemental Budget? ☒ Yes ☐ No ☐ Uncertain
BARS Numbers: TBD



CITY OF ABERDEEN

Washington
Since 1884

BUDGETARY STATUS:

- ☐ Funds Have Already been Authorized in this Year's Budget.
- ☒ This is an Extra-Budget Expenditure.
- ☐ Funds will be Requested for this Action, if Approved, in Next Year's Budget.
- ☐ This Action Will Bring in Additional Revenue.
- ☒ This Action Will Require City Staff Time and/or Labor.
- ☐ This Action has no Budgetary Implications.
- ☐ This Action Will Reduce Expenditures.
- ☐ Other:

BACKGROUND/RATIONALE:

Fairview Reservoir No 1 is a 9.5-million-gallon reservoir, constructed circa 1915 on a hilltop north of downtown Aberdeen. In 2018, the Washington State Department of Ecology's Dam Safety Office inspected the dam used to create the reservoir and concluded that it may not meet seismic stability requirements. The City hired consultants to evaluate the seismic stability of the northern, southern, and eastern reservoir embankments. The consultant and the City determined that the dam was unlikely to meet DSO's seismic stability requirements during, or after, a design-level earthquake and was taken out of service in 2023. Repair options have been recommended that would allow the reservoir to be brought back into service. This project will provide the City with a shovel ready repair option, maximizing our potential to secure external funding to correct the known deficiency.

RECOMMENDATION(S):

Authorize the Mayor to execute the HPD grant agreement when formally received.

ATTACHMENTS:

- High Hazard Potential Dams Grant Program Application

Rick Sangder

Director Name

Director Signature

Joshua Francy

Committee Chair Name

Committee Chair Signature

This request aligns with the following City Council Values:

- | | |
|---|---|
| ☐ Workforce Engagement & Development | ☒ Vibrant, Safe & Healthy Community |
| ☒ Economic Development | ☒ Infrastructure Investment |
| ☒ Fiscal Responsibility | ☐ Communications & Outreach |

Project Title	Fairview Reservoir No. 1 Seismic Retrofit*		
Project Short Description	The RECIPIENT will hire an engineering consultant to prepare ad-ready construction documents for the preferred stabilizing measure of Fairview Reservoir No. 1 Dam. Completion of this project will fulfill the main objective of the HHPD Grant Program: to reduce or eliminate risk of high hazard potential dams by furthering design of seismic hazard reduction. Fairview Reservoir No. 1 is a 9.5-million-gallon reservoir used for the City of Aberdeen's water supply. It was constructed circa 1915 on a hilltop approximately 1 mile north of downtown Aberdeen, Washington. The reservoir has a High downstream hazard potential, a poor condition assessment, and a Hazard Class of 1B. It is located in the seismically active Pacific Northwest, near the Cascadia subduction zone, where a design-level earthquake could exceed magnitude 9.0. The reservoir consists of lined earthen embankments. The north embankment and the slope below have a history of instability that is indicative of a low factor of safety against failure, even under static conditions.		
Project Long Description	In 2018, the Washington State Department of Ecology's Dam Safety Office (DSO) inspected the dam used to create the reservoir and concluded that it may not meet seismic stability requirements. The City of Aberdeen (City) used funding from FY19 and FY20 HHPD Grants to hire a consultant to evaluate the seismic stability of the northern, southern, and eastern reservoir embankments. The consultant and the City determined that the dam was unlikely to meet DSO's seismic stability requirements during, or after, a design-level earthquake. The consultant's evaluation revealed that all three embankments were at risk of deformation following an earthquake; embankment deformation could compromise the structural integrity of the reservoir, leading to a catastrophic release. The consultant assessed potential stabilizing measures. Structural shear piles were selected for the northern embankment, and cement deep soil mixing was selected for the southern and eastern embankments. The RECIPIENT's engineering consultant will prepare ad-ready construction documents for the preferred stabilizing measure for Fairview Reservoir Dam No. 1.		
Total Cost	\$752,850.00*	Total Eligible Cost	\$752,850.00*
Effective Date	09/20/2024	Expiration Date	09/19/2027
Ecology Program	Water Resources		
Project Category *	☒ Dam Safety		
Will Environmental Monitoring Data be collected? No			
Overall Goal	The RECIPIENT's engineering consultant will produce final, construction-ready design and supporting documentation for seismic stabilization of Fairview Reservoir No. 1 Dam, thereby reducing the risk of catastrophic failure of this high-hazard-potential dam. Additionally, completion of this project will fulfill the FEMA program objectives for this grant opportunity to reduce or eliminate risk of dams of highest posed by eligible dams in Washington State.		

Project Themes

Select a primary and secondary theme that best describes the work to be achieved during this project.

Primary Theme:Water Resources

Secondary Theme(s):Dam Safety

Project Website

If your project has a website, please enter the web address below. To add another website, click the + button to the right. Up to three websites may be provided. To delete a website, click the - button to the right, then click confirm.

Website Title/Name

Website Address

No location data currently exists for this project. To add location data, please click the map button below.



A Review Is Required on this Mapping Information

Project Manager

Kevin Eldred
Contact Information

Engineering Tech
200 E. Market Street
Aberdeen, Washington 98520
(360) 537-3222

keldred@aberndeenwa.gov

Authorized Signatory

Douglas Orr
Contact Information

Mayor
200 E. Market Street
Aberdeen, Washington 98520
(360) 537-3227

dorr@aberndeenwa.gov

Billing Contact

Cindy Mahama
Contact Information

Public Works Accountant
200 E. Market Street
Aberdeen, Washington 98520
(360) 537-3202

cmahama@aberndeenwa.gov

Other recipient signatures on printed agreement

Name

Title

Task Number	1							
Task Title	Recipient Grant Management			Task Cost	\$0.00*			
Task Description	A. The RECIPIENT will administer the project. Responsibilities will include, but not be limited to: maintenance of project records; submittal of requests for reimbursement and corresponding backup documentation, progress reports and recipient closeout report; submittal of required performance items; and compliance with applicable procurement and contracting requirements. B. The RECIPIENT will, along with each request for reimbursement, prepare and submit a progress report to ECOLOGY's project manager through Ecology's Administration of Grants and Loans (EAGL) online grant management system. The reports shall include, at a minimum, the following information: A comparison of actual accomplishments to the objectives established for the reporting period. 1. The reasons for any delays if the project does not meet established objectives. 2. Plan and schedule of activities for the upcoming two months. 3. Analysis and explanations of any cost overruns. 4. Any additional pertinent information. C. The RECIPIENT shall submit a Recipient Closeout Report encompassing the entire project with their last payment request. The RECIPIENT shall submit the final payment request and Recipient Closeout Report within 30 days of the end of this agreement. D. The RECIPIENT must manage and carry out this project in accordance with any completion dates outlined in this agreement.							
Task Goal Statement	Properly managed project that meets agreement and Ecology administrative requirements.							
Task Expected Outcomes	- Timely and complete submittal of requests for reimbursement, quarterly progress reports and recipient closeout report. - Properly maintained project documentation							
Recipient Task Coordinator								
Deliverables								
Deliverable #	Description	Due Date	Received? (ECY Use Only)	EIM Study ID	EIM System Link	Latitude	Longitude	Location Address
1.1	Payment Request/Progress Reports							

1.2	Recipient Closeout Report							
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Task Number	2							
Task Title	Consultant Project Management			Task Cost	\$94,500.00*			
Task Description	The RECIPIENT'S engineering consultant will manage the work outlined in the scope of work to complete the project within the approved budget and within the timeframes targeted for implementation.							
	Responsibilities will include, but not be limited to: maintenance of project records, monthly progress reports, monthly invoices, meeting and coordination call notes.							
Task Description	The RECIPIENT's engineering consultant will provide: - Any reasons for delays if the project does not meet established objectives. - Plan and schedule of activities for the upcoming two months. - Analysis and explanations of any cost overruns. - Any additional pertinent information.							
Task Goal Statement	The RECIPIENT's engineering consultant will properly manage the project and meet the requirements outlined in this agreement.							
Task Expected Outcomes	- Provide monthly progress reports - Provide monthly invoices - Provide meeting and coordination call notes							
Recipient Task Coordinator								
Deliverables								
Deliverable #	Description	Due Date	Received? (ECY Use Only)	EIM Study ID	EIM System Link	Latitude	Longitude	Location Address
2.1	Monthly invoices							
2.2	Monthly progress reports							
2.3	Meeting and coordination call notes							

Task Number3

Task TitlePermitting and Cultural ResourcesTask Cost\$50,400.00*

Task Description

The RECIPIENT’s engineering consultant will provide environmental permitting and cultural resources reporting services. Permitting will include National Environmental Policy Act (NEPA) and National Historic Preservation Act (NHPA) Section 106 support, in accordance with Federal Emergency Management Agency (FEMA) requirements. The project involves a repair/rehabilitation and may qualify for a categorical exclusion. Historic properties are not anticipated to be affected by the project; however, cultural resource/archaeological monitoring may be required during subsurface exploration. Inadvertent discovery plans will be prepared for field investigation and construction activities. Tribal consultation will be performed in accordance with FEMA’s tribal consultation policy.

Task Goal Statement

The RECIPIENT’s engineering consultant will complete all environmental permitting and cultural resource compliance required, including NEPA review, NHPA Section 106 consultation, and associated cultural resource assessments, to ensure the seismic stabilization project can proceed to final design and future construction without regulatory delays. Ensuring that environmental impacts are properly evaluated, that historic and cultural resources are identified and protected, and that all permitting obligations are fully satisfied.

Task Expected Outcomes

The RECIPIENT’s engineering consultant will provide a NEPA Environmental Assessment (or supporting documentation for a categorical exclusion), prepare and submit a Cultural Resource Assessment Report to WISAARD, and complete NHPA Section 106 consultation in coordination with FEMA, the State Historic Preservation Office, and tribal governments. The consultant will also produce required inadvertent discovery plans to guide field investigations and construction activities. Collectively, these outcomes will ensure that environmental impacts are evaluated, cultural and historic resources are protected, and the project is fully compliant with federal permitting obligations, enabling it to advance without regulatory delays.

Recipient Task Coordinator

Deliverables

Deliverable #	Description	Due Date	Received? (ECY Use Only)	EIM Study ID	EIM System Link	Latitude	Longitude	Location Address
3.1	3.1 NEPA environmental assessment							

3.2	3.2 Cultural resource assessment report and upload to the Washington Information System for Architectural and Archeological Records Data (WISAARD)							
3.3	3.3 NHPA Section 106 coordination in accordance with FEMA							
3.4	3.4 Inadvertent discovery plans							

Task Number	4							
Task Title	Geotechnical Engineering			Task Cost	\$220,500.00*			
Task Description	The RECIPIENT's engineering consultant will include geotechnical design of the stabilizing measure. Additional subsurface exploration (i.e., advancement of five to ten soil borings or cone penetration tests) will be completed to determine the required depth and lateral extent of the remedies. New subsurface data will be incorporated into the preliminary geotechnical design, and a final design will be prepared. Geotechnical analyses will be completed to evaluate construction feasibility. Findings will be summarized in a construction memorandum. The memorandum will also include details regarding contractor bidding and construction.							
Task Goal Statement	The RECIPIENT's engineering consultant will complete the geotechnical design for the selected stabilizing measures by conducting additional subsurface exploration, refining analyses, and preparing final geotechnical recommendations necessary to advance the project to construction-ready design.							
Task Expected Outcomes	The RECIPIENT's engineering consultant will provide a finalized geotechnical engineering report and construction memorandum that incorporate new subsurface data, confirm the feasibility and design parameters of the stabilization measures, and provide geotechnical guidance for contractor bidding and construction.							
Recipient Task Coordinator								
Deliverables								
Deliverable #	Description	Due Date	Received? (ECY Use Only)	EIM Study ID	EIM System Link	Latitude	Longitude	Location Address
4.1	Draft geotechnical engineering report							
4.2	Final geotechnical engineering report							
4.3	Construction memorandum							

Task Number	5							
Task Title	Structural Engineering			Task Cost	\$94,500.00*			
Task Description	The RECIPIENT's engineering consultant will provide services that include structural engineering to support design of the shear piles that will be used to stabilize the northern reservoir embankment. The design may also be used to reconstruct portions of the reservoir or inlet/outlet works impacted during construction.							
Task Goal Statement	The RECIPIENT's engineering consultant will complete the structural engineering design for the shear piles needed to stabilize the northern reservoir embankment and to provide structural design support for any reservoir or inlet/outlet works affected during construction.							
Task Expected Outcomes	The RECIPIENT's engineering consultant will produce draft and final structural engineering memoranda that define the completed shear pile design and document all structural considerations necessary to support final construction documents.							
Recipient Task Coordinator								
Deliverables								
Deliverable #	Description	Due Date	Received? (ECY Use Only)	EIM Study ID	EIM System Link	Latitude	Longitude	Location Address
5.1	Draft structural engineering memorandum							
5.2	Final structural engineering memorandum							

Task Number 6

Task Title Civil Engineering and Surveying Task Cost \$119,700.00*

Task Description The RECIPIENT’s engineering consultant will provide services that include civil engineering to support final design and preparation of construction documents. Construction of the stabilizing measure may require relocation of existing utilities, site regrading, and/or reconstruction/realignment of adjacent surface streets. Reservoir No. 1 may be hydraulically connected to Reservoir No. 2, and the reservoir works may need to be temporarily or permanently modified to accommodate construction activities. The civil engineer will prepare a memorandum that describes the anticipated impacts to reservoir operations and the infrastructure at, and adjacent to, the site. Further, the engineer will note whether measures should be implemented to mitigate these impacts or to restore impacted infrastructure and operations. The engineer will help to incorporate the measures into the construction documents. Additional topographic surveying services will also be provided.

Task Goal Statement The RECIPIENT’s engineering consultant will complete the civil engineering and surveying needed to support final design by evaluating utility impacts, site grading, reservoir operations, and adjacent infrastructure, and by preparing the technical information required for construction documents.

Task Expected Outcomes The RECIPIENT’s engineering consultant will provide a draft and final civil engineering memoranda detailing anticipated operational and infrastructure impacts, a topographic survey in .dwg and .pdf formats, and recommendations that will be incorporated into the project’s construction-ready plans and specifications.

Recipient Task Coordinator

Deliverables

Deliverable #	Description	Due Date	Received? (ECY Use Only)	EIM Study ID	EIM System Link	Latitude	Longitude	Location Address
6.1	Draft civil engineering memorandum							
6.2	Final civil engineering memorandum							
6.3	Topographic survey in .dwg and .pdf format							

Task Number 7

Task Title Development of Plans, Specifications, and Cost Est Task Cost \$157,500.00*

Task Description The RECIPIENT’s engineering consultant will provide services to develop construction plans and specifications and a rough order of magnitude cost estimate for the proposed stabilizing measure.

Task Goal Statement The RECIPIENT’s engineering consultant will develop comprehensive construction plans, technical specifications, and a cost estimate for the selected stabilizing measure, advancing the project to a complete, bid-ready design package.

Task Expected Outcomes The RECIPIENT’s engineering consultant will produce 30 percent, 60 percent, and 90 percent design packages, as well as final for-bid plans, specifications, and a rough-order-of-magnitude construction cost estimate.

Recipient Task Coordinator

Deliverables

Deliverable #	Description	Due Date	Received? (ECY Use Only)	EIM Study ID	EIM System Link	Latitude	Longitude	Location Address
7.1	30 percent plan set and specifications							
7.2	60 percent plan set and specifications							
7.3	90 percent plan set, specifications, and cost estimate							
7.4	For-bid plan set and specifications							

Task Number	8							
Task Title	Floodplain Management Plan			Task Cost	\$15,750.00*			
Task Description	FEMA requires a floodplain management plan (FPMP) tailored to each dam’s specific risk. Because Fairview reservoir is an off-stream drinking water reservoir, flood risk is due to a dam emergency that causes dam breach. The dam’s existing emergency management plan addresses most of FEMA’s FPMP requirements, however an Emergency Response Plan is required. The RECIPIENT’s engineering consultant will update the City’s emergency action plan to include a Community Emergency Response Plan for a dam emergency (dam breach). The Emergency Response Plan will be prepared in accordance with the FEMA National Dam Safety Fact Sheet Rehabilitation of High Hazard Potential Dam Floodplain Management Plan Fact Sheet dated August 2024. This task assumes that existing inundation modelling completed in 2019 can be used since the proposed project will not change the inundation path (only the probability of breach).							
Task Goal Statement	The RECIPIENT’s engineering consultant will update the City’s Emergency Action Plan to include a FEMA-compliant Emergency Response Plan that satisfies Floodplain Management Plan requirements for high-hazard dams.							
Task Expected Outcomes	The RECIPIENT’s engineering consultant will provide an updated Emergency Action Plan incorporating a Community Emergency Response Plan for a dam breach scenario, prepared in accordance with FEMA’s 2024 Floodplain Management Plan guidance.							
Recipient Task Coordinator								
Deliverables								
Deliverable #	Description	Due Date	Received? (ECY Use Only)	EIM Study ID	EIM System Link	Latitude	Longitude	Location Address
8.1	Updated Emergency Action Plan to include Emergency Response Plan							

Task Number	9							
Task Title	Addendum to Grays Harbor County HMP			Task Cost	\$0.00*			
Task Description	The RECIPIENT will work with Grays Harbor County to create an addendum to the City of Aberdeen’s annex to the Grays Harbor County Hazard Mitigation Plan (HMP) to include all dam risks. Once the addendum is complete it will be sent to WA Emergency Management Division to get FEMA approval. A request to FEMA has been submitted to extend the mitigation plan requirement by 12 months using an Extraordinary Circumstances letter, which expires September 15, 2026. FEMA approval of the addendum to the City of Aberdeen’s annex to include all dam risks must be received on or before September 15, 2026. For the purposes of the High Hazard Potential Dam (HHPD) Rehabilitation Grant Program, all dam risk includes the incremental risk, non-breach risk, and residual risk associated with Fairview Reservoir No. 1 Dam. Reference to the guidance document, “FEMA Region 3 High Hazard Potential Dams: State Mitigation Planning Tips,” will be used to ensure all dam risk requirements are met.							
Task Goal Statement	The RECIPIENT will collaborate with Grays Harbor County to develop an addendum to the City of Aberdeen’s annex to the Grays Harbor County Hazard Mitigation Plan that incorporates all dam risks associated with Fairview Reservoir No. 1 Dam and to obtain FEMA approval for this addendum no later than September 15, 2026.							
Task Expected Outcomes	The RECIPIENT will complete and obtain FEMA approval of an addendum to the City of Aberdeen’s annex that fully incorporates all dam risks associated with Fairview Reservoir No. 1 Dam, in accordance with FEMA Region 3 HHPD mitigation planning guidance, on or before September 15, 2026.							
Recipient Task Coordinator								
Deliverables								
Deliverable #	Description	Due Date	Received? (ECY Use Only)	EIM Study ID	EIM System Link	Latitude	Longitude	Location Address
9.1	FEMA approved addendum that includes all dam risks to the City of Aberdeen annex to the Grays Harbor County HMP on or before September 15, 2026		[]					

Task Title	Task Cost
Recipient Grant Management	\$0.00
Consultant Project Management	\$94,500.00
Permitting and Cultural Resources	\$50,400.00
Geotechnical Engineering	\$220,500.00
Structural Engineering	\$94,500.00
Civil Engineering and Surveying	\$119,700.00
Development of Plans, Specifications, and Cost Est	\$157,500.00
Floodplain Management Plan	\$15,750.00
Addendum to Grays Harbor County HMP	\$0.00
Total	\$752,850.00
Total Eligible Costs	
(from the General Information Form)	
\$752,850.00	

Description	Upload



CITY OF ABERDEEN
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Request for Council Action

Date Action is Requested: February 11th, 2026
Subject: Farragut Street Pump Station - Construction Contract Award

COMMITTEE:

- | | |
|--|--|
| ☐ Finance | ☒ Public Works |
| ☐ Public Safety | ☐ Special Agenda Item |

TYPE OF ACTION REQUESTED:

- | | |
|---|---|
| ☐ Ordinance No. | ☐ Resolution No. |
| ☒ Motion | ☐ Discussion |
| ☐ No Action - Information Only | ☐ Other: |

SUMMARY OF REQUEST:

This request is to award the construction contract of Farragut Street Pump Station project.

POLICY IMPLICATIONS:

- ☒ This Action is in Accordance with Current Policies and Procedures.
- ☐ This Action would Require a New ☐ Policy ☐ Ordinance ☐ Resolution ☐ Other Action from the City Council.
- ☐ This Action Requires a Revision to ☐ Policy ☐ Ordinance ☐ Resolution ☐ Other.
- ☐ This Action Does Not Affect Current Policies and Procedures.

FISCAL IMPACT:

Project Number: Storm-2021-0003
Amount Requested: \$1,952,532.00
Source of Funding: Public Works Board Construction Funding Agreement / Office of Chehalis Basin
City Fund/Department: Stormwater/Public Works
In Budget? ☒ Yes ☐ No
Supplemental Budget? ☐ Yes ☒ No ☐ Uncertain
BARS Numbers: 405.00.594.310.60.22

BUDGETARY STATUS:

- ☒ Funds Have Already been Authorized in this Year's Budget.
- ☐ This is an Extra-Budget Expenditure.
- ☐ Funds will be Requested for this Action, if Approved, in Next Year's Budget.
- ☐ This Action Will Bring in Additional Revenue.



CITY OF ABERDEEN

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- ☒ This Action Will Require City Staff Time and/or Labor.
- ☐ This Action has no Budgetary Implications.
- ☐ This Action Will Reduce Expenditures.
- ☒ Other: Funds have already been authorized in the 2026 budget.

BACKGROUND/RATIONALE:

The City secured \$5 million (\$2M grant / \$3M loan) in early 2025 to construct the Farragut Street Pump Station. Advance acquisition contracts for Electrical and Pump equipment have already been executed. The City solicited for construction bids and publicly opened bids on January 29th, 2026. The City received five (5) bids as detailed below. After a thorough review, it is the recommendation of City Staff that the project be awarded to Rognlin's, Inc., who was the lowest responsive and responsible bidder.

▪ Rognlin's, Inc.	\$1,952,532.00
▪ Quigg Bros., Inc.	\$2,661,552.00
▪ Western United Civil Group	\$2,843,715.60
▪ Stellar J. Corp	\$3,706,538.40
▪ Midway Underground	\$4,341,168.02

On February 5, staff secured an additional \$1.6M grant with the Office of Chehalis Basin. Presuming the project is completed within the 10% contingency threshold, the project will be 100% grant funded.

RECOMMENDATION(S):

Award the Farragut Street Construction Contract to Rognlin's, Inc.

ATTACHMENTS:

- Bid Tabulation

Rick Sangder

Director Name

Director Signature

Joshua Francy

Committee Chair Name

Committee Chair Signature

This request aligns with the following City Council Values:

- | | |
|---|---|
| ☐ Workforce Engagement & Development | ☒ Vibrant, Safe & Healthy Community |
| ☐ Economic Development | ☒ Infrastructure Investment |
| ☒ Fiscal Responsibility | ☐ Communications & Outreach |

PROJECT NAME:		FARRAGUT STREET PUMP STATION												
ENGINEERING PROJECT		STORM-2021-0003.0												
BID OPENING DATE:		1/29/2026												
CITY OF ABERDEEN		BIDDER:			Rognlin's, Inc.		Quigg Bros., Inc.		Western United Civil Group		Stellar J. Corp		Midway Underground	
		ADDRESS:			321 W. State Street Aberdeen, WA 98520		819 West State Street Aberdeen, WA 98520		P.O. Box 236 Yacolt, WA 98675		1363 Down River Drive Woodland, WA 98674		980 Jackson HWY S Toledo, WA 98591	
		CITY:												
ENGINEERING DEPARTMENT		5% Bid Security			Bid Bond		Bid Bond		Bid Bond		Bid Bond		Bid Bond	
ITEM NO.	DESCRIPTION	QUAN.	UNIT		UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Minor Changes	1	ALLOWANCE		\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
	systems to meet the requirements of Chapter 49.17 and 39.04.180 RCW, in accordance with WAS 296-155-650, while performing work under Bid Item 3.													
2		1	LS		\$5,000.00	\$5,000.00	\$10,000.00	\$10,000.00	\$27,000.00	\$27,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
	Includes all materials, equipment, supplies, utilities, tools, and labor for the work as indicated on the Plans and Specifications for construction of the Farragut Pump Station Project except for the trench excavation safety systems in Bid Item 2.													
3		1	LS		\$1,735,000.00	\$1,735,000.00	\$2,380,000.00	\$2,380,000.00	\$2,530,000.00	\$2,530,000.00	\$3,338,000.00	\$3,338,000.00	\$3,919,802.00	\$3,919,802.00
SUBTOTAL					\$1,790,000.00		\$2,440,000.00		\$2,607,000.00		\$3,398,000.00		\$3,979,802.00	
SALES TAX (9.08%)					\$162,532.00		\$221,552.00		\$236,715.60		\$308,538.40		\$361,366.02	
TOTAL BID AMOUNT					\$1,952,532.00		\$2,661,552.00		\$2,843,715.60		\$3,706,538.40		\$4,341,168.02	

- Denotes an error corrected in preparation of the bid tabulation. Any corrections are made in accordance with the Project Manual.

Bids were received on JANUARY 29, 2026 at 3:00 p.m. (PST) and reviewed by the Engineering Division of the City of Aberdeen, 200 E Market St, Aberdeen, WA 98520

I hereby certify that, to the best of my knowledge, the above tabulations are true and correct transcriptions of the unit prices and total amounts bid.


 Nick Bird, PE - City Engineer

PROJECT NAME:		FARRAGUT STREET PUMP STATION												
ENGINEERING PROJECT		STORM-2021-0003.0												
BID OPENING DATE:		1/29/2026												
CITY OF ABERDEEN		BIDDER:			Rognlin's, Inc.		Quigg Bros., Inc.		Western United Civil Group		Stellar J. Corp		Midway Underground	
		ADDRESS:			321 W. State Street		819 West State Street		P.O. Box 236		1363 Down River Drive		980 Jackson HWY S	
		CITY:			Aberdeen, WA 98520		Aberdeen, WA 98520		Yacolt, WA 98675		Woodland, WA 98674		Toledo, WA 98591	
ENGINEERING DEPARTMENT		5% Bid Security			Bid Bond		Bid Bond		Bid Bond		Bid Bond		Bid Bond	
ITEM NO.	DESCRIPTION	QUAN.	UNIT		UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Minor Changes	1	ALLOWANCE		\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
	systems to meet the requirements of Chapter 49.17 and 39.04.180 RCW, in accordance with WAS 296-155-650, while performing work under Bid Item 3.													
2		1	LS		\$5,000.00	\$5,000.00	\$10,000.00	\$10,000.00	\$27,000.00	\$27,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
	Includes all materials, equipment, supplies, utilities, tools, and labor for the work as indicated on the Plans and Specifications for construction of the Farragut Pump Station Project except for the trench excavation safety systems in Bid Item 2.													
3		1	LS		\$1,735,000.00	\$1,735,000.00	\$2,380,000.00	\$2,380,000.00	\$2,530,000.00	\$2,530,000.00	\$3,338,000.00	\$3,338,000.00	\$3,919,802.00	\$3,919,802.00
SUBTOTAL						\$1,790,000.00	\$2,440,000.00		\$2,607,000.00		\$3,398,000.00		\$3,979,802.00	
SALES TAX (9.08%)						\$162,532.00	\$221,552.00		\$236,715.60		\$308,538.40		\$361,366.02	
TOTAL BID AMOUNT						\$1,952,532.00	\$2,661,552.00		\$2,843,715.60		\$3,706,538.40		\$4,341,168.02	

- Denotes an error corrected in preparation of the bid tabulation. Any corrections are made in accordance with the Project Manual.

Bids were received on JANUARY 29, 2026 at 3:00 p.m. (PST) and reviewed by the Engineering Division of the City of Aberdeen, 200 E Market St, Aberdeen, WA 98520

I hereby certify that, to the best of my knowledge, the above tabulations are true and correct transcriptions of the unit prices and total amounts bid.



Nick Bird, PE - City Engineer



CITY OF ABERDEEN
Washington
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Request for Council Action

Date Action is Requested: February 11th, 2026
Subject: **City of Aberdeen and Grays Harbor Transit Interim Authority Agreement**

COMMITTEE:

- | | |
|--|--|
| ☐ Finance | ☒ Public Works |
| ☐ Public Safety | ☐ Special Agenda Item |

TYPE OF ACTION REQUESTED:

- | | |
|---|---|
| ☐ Ordinance No. | ☐ Resolution No. |
| ☒ Motion | ☐ Discussion |
| ☐ No Action - Information Only | ☐ Other: |

SUMMARY OF REQUEST:

Public Works is seeking approval from the City Council to exempt Grays Harbor Transit from paying fees associated with Permissive Use Permits. These permits are currently required when updating their publicly used facilities (transit stops).

POLICY IMPLICATIONS:

- ☐ This Action is in Accordance with Current Policies and Procedures.
- ☐ This Action Would Require a New ☐ Policy ☐ Ordinance ☐ Resolution ☐ Other Action from the City Council.
- ☒ This Action Requires a Revision to ☐ Policy ☐ Ordinance ☒ Resolution ☐ Other.
- ☐ This Action Does Not Affect Current Policies and Procedures.

FISCAL IMPACT:

The base fee of a ROW Permissive Use Permit is \$165.00. The expected impact is driven by their frequency of improvements. It is anticipated it would be less than \$500 per year.

BUDGETARY STATUS:

- ☐ Funds have Already been Authorized in this Year's Budget.
- ☐ This is an Extra-Budget Expenditure.
- ☐ Funds will be Requested for this Action, if Approved, in Next Year's Budget.
- ☐ This Action Will Bring in Additional Revenue.
- ☒ This Action Will Require City Staff Time and/or Labor.
- ☐ This Action has no Budgetary Implications.
- ☐ This Action Will Reduce Expenditures.
- ☐ Other:



CITY OF ABERDEEN

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BACKGROUND/RATIONALE:

Grays Harbor Transit, a public agency, is seeking to update some of their public facilities (transit stops) within the City of Aberdeen limits. Due to some of the transit stops being located within the Right-of-Way, a Permissive Use Permit is required to capture the work being done. Permissive Use Permits carry a \$165 fee. As a public agency, we are charging another public agency to make improvements or corrections to public space. We have been asked if eliminating this fee for public agencies is possible, and to staff, this conceptually made sense. This proposal is an interim procedural step until the City of Aberdeen either executes a franchise agreement (which is uncommon) or updates the permit fee schedule to exempt Grays Harbor Transit from the fee.

RECOMMENDATION(S):

Issue a temporary stay on Grays Harbor Transit paying Permissive Use Permit Fees associated with improving public facilities within the City's Right-of-Way until the fee schedule is updated.

ATTACHMENTS:

- None

Rick Sangder

Director Name

Director Signature

Joshua Francy

Committee Chair Name

Committee Chair Signature

This request aligns with the following City Council Values:

- | | |
|---|---|
| ☐ Workforce Engagement & Development | ☒ Vibrant, Safe & Healthy Community |
| ☐ Economic Development | ☐ Infrastructure Investment |
| ☐ Fiscal Responsibility | ☐ Communications & Outreach |



CITY OF ABERDEEN
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Request for Council Action

Date Action is Requested: February 11th, 2026
Subject: Resolution Requesting the Surplus of Real Property: 2704 Pacific Ave.

COMMITTEE:

- | | |
|--|--|
| ☐ Finance | ☒ Public Works |
| ☐ Public Safety | ☐ Special Agenda Item |

TYPE OF ACTION REQUESTED:

- | | |
|---|--|
| ☐ Ordinance No. | ☒ Resolution No. 2026-xx |
| ☐ Motion | ☐ Discussion |
| ☐ No Action - Information Only | ☐ Other: |

SUMMARY OF REQUEST:

Declare the property located at 2704 Pacific Ave surplus and allow for the sale of the property through a listing with Windermere Real Estate.

POLICY IMPLICATIONS:

- ☒ This Action is in Accordance with Current Policies and Procedures.
- ☐ This Action would Require a New ☐ Policy ☐ Ordinance ☐ Resolution ☐ Other Action from the City Council.
- ☐ This Action Requires a Revision to ☐ Policy ☐ Ordinance ☐ Resolution ☐ Other.
- ☐ This Action Does Not Affect Current Policies and Procedures.

FISCAL IMPACT: NA

BUDGETARY STATUS:

- ☐ Funds Have Already been Authorized in this Year's Budget.
- ☐ This is an Extra-Budget Expenditure.
- ☐ Funds will be Requested for this Action, if Approved, in Next Year's Budget.
- ☒ This Action Will Bring in Additional Revenue.
- ☒ This Action Will Require City Staff Time and/or Labor.
- ☒ This Action has no Budgetary Implications.
- ☐ This Action Will Reduce Expenditures.
- ☐ Other:



CITY OF ABERDEEN

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BACKGROUND/RATIONALE:

In accordance with AMC section 3.110.030 the Public Works Department requested a recommendation from the Real Estate Review Committee (RERC) to surplus the property at 2704 Pacific Ave. The property was purchased for the Fry Creek Restoration project which is now complete. Public Works requested that any departments with interest in the property submit a written explanation to the RERC for inclusion in the recommendation report. There were no requests by other departments and the RERC recommended the request the mayor to approve with the surplus property designation.

RECOMMENDATION(S):

It is recommended that Council adopt the proposed resolution to accept the report and recommendation from the Mayor and RERC, designated the property at 2704 as surplus allowing for the sale of said real property.

ATTACHMENTS:

- RERC report on 2704 Pacific Ave.
- Resolution 2026-xx; Requesting the Disposition of Real Estate

Rick Sangder

Director Name

Director Signature

Joshua Francy

Committee Chair Name

Committee Chair Signature

This request aligns with the following City Council Values:

- | | |
|---|--|
| ☐ Workforce Engagement & Development | ☐ Vibrant, Safe & Healthy Community |
| ☐ Economic Development | ☐ Infrastructure Investment |
| ☐ Fiscal Responsibility | ☐ Communications & Outreach |

Real Estate Review Committee

Report on 2704 Pacific Ave.

1. Description of Property:

Parcel Number: 018602201500

Legal Address: 2704 PACIFIC AVE., ABERDEEN, WA 98520

- Parcel size: 6287.38sf
- Zoning: 11 - Residential - Single Family
- Existing improvements: 1410sf house, 440sf carport
- Condition of improvements: Poor
- Ingress/egress: Driveway access off Pacific Ave.
- Known environmental concerns: None known
- Historical Data: House built in 1926.
- Observations: House needs new siding, roof, and interior remodeling. It would probably not qualify for a conventional loan. Will need to be a rehab loan or cash offer. House is located on a nice lot adjacent to Fry Creek.

2. Description of acquisition and development history

- Property was purchased in April of 2021 for the Fry Creek Restoration project. The property was the best choice for the location of a new wastewater pump station that serviced properties within the City of Aberdeen limits and West of Fry Creek. The property came up for tax sale through the Grays Harbor Sheriff's office and was purchased through in person bid by the Public Works Director. The property for the pump station was removed from the parcel through boundary line adjustment. The remaining area in the parcel is what will be sold.

3. Owning Department:

- Public Works Department, Purchased from 105.00.595.401.60.54
- General fund expenditure – supplemental budget item
- No grant or bond repayment.
- Proceeds to General Fund as designated by the Finance Director.

4. Required/requested by other departments:

- Notified other departments of the imminent real property surplus by email on 02.04.2026.

5. Public Outreach:

- No public outreach was executed.

6. Estimate of Market Value:

- The market value was established through a market analysis performed Windermere Real Estate.
- The market value is tentatively stated at approx. \$155,000 but may sell for less based on the inability to get a conventional loan.

7. Recommended Covenants, Conditions, or Restrictions:

- None requested.

8. Preferred Disposition Method:

- Listing with a real estate agent, Windermere is currently under contract with the City of Aberdeen for real estate services

Recommended by:

Doug Orr, City of Aberdeen Mayor

RESOLUTION NO. 2026-

RESOLUTION REQUESTING THE DISPOSITION OF REAL ESTATE

WHEREAS In accordance with AMC section 3.110.030 the Public Works Department requested a recommendation from the Real Estate Review Committee (RERC) to surplus the property at 2704 Pacific Ave; and

WHEREAS the property was purchased for the Fry Creek Restoration project which is now complete; and

WHEREAS Public Works requested that any departments with interest in the property submit a written explanation to the RERC for inclusion in the recommendation report, of which none did.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ABERDEEN: that the City Council authorize the Mayor to declare the property at 2704 Pacific Avenue surplus and work with our existing real estate contract to dispose of the property.

PASSED AND APPROVED on this 11th day of February 2026.

ATTESTED:

Douglas Orr, Mayor

Katy Willamsen, Finance Director