

Honorable Mayor Douglas Orr

Ward 1
Melvin Taylor
Deb Wilson

Ward 2
David Gakin
Jerry Rajcich

Ward 3
Kevin Moynihan
Scott Prato

Ward 4
Carrie Hubbard
Deb Hodgkin

Ward 5
Joshua Francy
Michelle Nipper

Ward 6
John Shaw
Sydney Swor



ABERDEEN CITY COUNCIL REGULAR MEETING AGENDA

200 E Market Street

Aberdeen City Hall

Wednesday, January 28, 2026

6:30 p.m.

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF THE AGENDA
5. PUBLIC COMMENT PERIOD

The public may comment on subjects of interest not listed on the agenda or items listed on the Consent Agenda. The City of Aberdeen requests that you provide your full name. If you reside in Aberdeen, please also include your Ward number; if you do not reside in Aberdeen, please state the city in which you live. Please limit comments to three (3) minutes to ensure all citizens have sufficient time to speak.

6. CONSENT AGENDA

Items on the Consent Agenda are considered to be routable by the Council and will be enacted on with a motion unless separate discussion is requested. Approval of the Consent Agenda authorizes the Mayor to implement each item in accordance with staff recommendations.

- A. Minutes from January 10, 2026

- B. Accounts Payable / Payroll

7. MAYOR'S REPORT

8. COUNCIL REPORTS

- A. Student Council Representative Report

9. STAFF REPORTS

- A. City Administrator's Report

- B. Directors Reports

10. PRESENTATIONS

- A. Chehalis Basin Flood Authority Update

11. REQUESTS FOR COUNCIL ACTION

- A. Finance

1. Resolution

- a. Requesting City Council adopt the proposed Resolution from the Finance Committee that a Public Hearing be set for Wednesday March 11, 2026 for the purpose of discussing the City's EMS Utility rate as required by RCW 35.21.766.

B. Public Safety

1. Reports

- a. Requesting City Council approve the 2026 Agreement between the City of Aberdeen and the City of Cosmopolis.

C. Public Works

1. Resolution

- a. Requesting City Council adopt the proposed Resolution that a Public Hearing be set for February 11, 2026, to receive public testimony on the proposed Annual Project Plan for the Year 2026.

12. PUBLIC COMMENT PERIOD

13. GOOD OF THE ORDER

14. EXECUTIVE SESSION

- A. RCW 42.30.110(1) (b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price; (c) To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public.

15. ADJOURNMENT

The City of Aberdeen does not discriminate against or exclude anyone from participation in public meetings. Requests for assistance should be made by contacting the Human Resources Department at 360-537-3207, 24 hours in advance of the meeting.
Thank you.



Meeting Date: January 14, 2026

Location: The physical location of the Council Meeting was at City Hall, 200 E. Market Street, Aberdeen, Washington. The meeting was conducted as a hybrid meeting with in-person and virtual participation options.

COUNCIL MEETING

Call to Order:

The regular meeting of the Aberdeen City Council was called to order at 6:30 P.M. by Mayor Orr.

Roll Call:

Francy, Gakin, Hodgkin, Hubbard, Moynihan, Nipper, Prato, Rajcich, Shaw, Swor, Taylor, Wilson, Mayor Orr.

Flag Salute

Nominations were taken for the 2026 Council President. Councilmember Shaw nominated Councilmember Swor, seconded by Councilmember Gakin. Roll call vote was taken. Councilmember Swor was elected for the 2026 Council President position. 12/0

Nominations were taken for the first Committee on Committees member at-large position. Council President Swor nominated Councilmember Prato, seconded by councilmember Hubbard. Councilmember Prato nominated Councilmember Francy, seconded by councilmember Moynihan. Roll call vote was taken and Councilmember Francy was elected to the first member at large position of the Committee on Committees. 12/0

Nominations were taken for the second Committee on Committees member at large position. Council President Swor nominated Councilmember Prato, seconded by Councilmember Hubbard. Roll Call vote was taken, and Councilmember Prato was elected to the second member at-large position of the Committee on Committees. 12/0

Approval of the Agenda

Motion to approve the agenda by Council President Swor, seconded by councilmember Francy.
Motion to remove the Housing Presentation from the agenda by Council President Swor, seconded by Councilmember Hodgkin. Carried by voice vote. **Motion to approve the agenda as amended by Council President Swor, seconded by councilmember Hubbard. Carried by voice vote.**

Public Comments

Public Comment Period opened. Seven comments taken.

Consent Agenda

Motion to approve the Consent Agenda including the minutes from December 10, 2025, accounts payable and payroll, check numbers 26389-26404, 91777-92097 and wires 190060-190073, by Council President Swor, seconded by Councilmember Hubbard. Carried by voice vote. **Discussion.** **Motion to amend the consent agenda to remove Resolution 2025-10 by councilmember Shaw, seconded by Council President Swor.** Roll call vote taken. Motion failed with a vote of 3/9. Councilmember Swor identified a correction that needed to be made to the minutes from December 10. **Motion to approve the consent agenda as amended by Council President Swor, seconded by councilmember Hubbard. Carried by voice vote.** 9/3 Noes: Gakin, Shaw, Taylor

Oath of Office – **Mayor Orr administered the Oath of Office to newly appointed Student Council Representative Justin Jacobs and Alternate Student Council Representative Aidan Vicario.**

Mayors Report – Mayor Orr gave a report.

Council Reports – Council President Swor gave a report. Councilmember Francy gave a report.

Staff Reports – City Administrator Clemens gave a report. Finance Director Katy Williamsen gave a report.

Requests for Council Action

Finance: Chair Prato

Request recommending City Council award the 2026 Lodging Tax Grants as presented and to authorize the Mayor to sign the grant agreements with each organization. **Motion by Councilmember Prato, seconded by Councilmember Hodgkin. Motion to amend the LTAC recommendation to remove award to Intermountain Foundation for \$18,200 by Council President Swor, seconded by Councilmember Prato. Carried by voice vote. Discussion.**

Requesting City Council adopt the Surplus of Personal Property Policy by Resolution. **Motion by Councilmember Prato, seconded by Councilmember Francy. Discussion. Carried by voice vote. Resolution No 2026-02 passed.**

Requesting City Council adopt the Investment Policy by Resolution. **Motion by Councilmember Prato, seconded by Council President Swor. Discussion. Carried by voice vote. Resolution No. 2026-01 passed.**

Requesting City Council authorize the surplus of the 1995 Ford F250 XL 2dr truck. **Motion by Councilmember Prato, seconded by Council President Swor. Carried by voice vote.**

Public Safety: Chair Hubbard – No Report was given.

Public Works: Chair Francy

Requesting City Council authorize the Public Works Department to award the project and authorize the Mayor to sign the contract agreement with Coatings Unlimited. **Motion by Councilmember Francy, seconded by Councilmember Swor. Carried by voice vote.**

Requesting City Council authorize the Public Works Department to award the CM Services contract and authorize the Mayor to sign the contract agreement with Gray and Osborne. **Motion by Councilmember Francy, seconded by Councilmember Hubbard. Carried by voice vote.**

Special Agenda Items: Council President Swor

Requesting City Council adopt the attached job description and create the job classification for MTP Police Services Specialist. **Motion by Council President Swor, seconded by Councilmember Prato. Carried by voice vote.**

Requesting City Council approve the hiring of the Lateral Police Officer at the top step of the Police Officer pay scale. **Motion by Council President Swor, seconded by Councilmember Hubbard. Carried by voice vote.**

Appointment of Library Board Member, AC Anna Loup. **Motion by Council President Swor, seconded by Councilmember Moynihan. Carried by voice vote.**

Public Comments

Public Comment Period opened. No comments taken.

Good of the Order – Councilmember Hodgkin

Executive Session

Motion by Council President Swor, seconded by Councilmember Moynihan to recess into executive session for up to 45 minutes with action not anticipated after for the purpose of and in accordance with RCW 42.30.110(1)(i) to discuss Litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency at 7:30 p.m. Carried by voice vote. Motion to reconvene Councilmember Wilson; seconded by Councilmember Hubbard; reconvened at 8:15 p.m. Carried by voice vote.

Motion to adjourn by Councilmember Hubbard, seconded by Councilmember Nipper. Carried by voice vote.

The meeting is adjourned at 8:15 p.m.

Katy Williamsen, FINANCE DIRECTOR

Douglas Orr, MAYOR

CITY OF ABERDEEN

Disbursement Report

Council Date: 01/28/2026



Please Note the Following Details:

1. Grand Total (for current reporting period only)
2. Disbursement Summary separates the totals by Accounts Payable and Payroll for ease of acknowledgment
3. Payment Detail will be attached to see the check number or ACH, date, and payee

Report Period:	From	To
	01/10/2026	01/23/2026

GRAND TOTAL: \$ 1,081,904.95

DISBURSEMENT SUMMARY		
Accounts Payable Total:	\$	980,967.95
Checks:	\$	890,560.05
ACH / WIRES:	\$	9,250.65
ACH US BANK:	\$	81,157.25
Payroll Total:	\$	100,937.00
Checks:	\$	-
ACH:	\$	100,937.00

PAYMENT DETAIL				
Accounts Payable				
Check From	Check To	Total	** Notes	
0	0	\$ 81,157.25	US BANK Credit Card Payment (via wire)	
0	0	\$ 4,440.00	ACH Payments to Vendors/Pensioners	
190074	190076	\$ 4,810.65	Wire Payments / Online Pmts (GH PUD, Navia)	
26405	26405	\$ 1,062.78	Main Account Checks (Utility/Permit Refunds Primarily)	
92098	92152	\$ 555,168.19	2025 Remaining Expenses for Council Approval	
92153	92238	\$ 334,329.08	2026 Expenses for Council Approval	
Payroll				
Check From	Check To	Total	** Notes	
0	0	\$ 100,937.00	Payroll Draw (via Direct Deposit)	
0	0	\$ -	Payroll Draw (via Check)	
Payroll Liabilities				
Check From	Check To	Total	** Notes	
0	0	\$ -	Payroll Liabilities (via ACH)	
0	0	\$ -	Payroll Liabilities (via Check)	



CITY OF ABERDEEN
Washington
Since 1884

Request for Council Action

Date Action is Requested: **January 28, 2026**
Subject: **EMS Utility Rate Public Hearing Date**

COMMITTEE:

<input checked="" type="checkbox"/> Finance	<input type="checkbox"/> Public Works
<input type="checkbox"/> Public Safety	<input type="checkbox"/> Special Agenda Item

TYPE OF ACTION REQUESTED:

<input type="checkbox"/> Ordinance No.	<input checked="" type="checkbox"/> Resolution No.
<input type="checkbox"/> Motion	<input type="checkbox"/> Discussion
<input type="checkbox"/> No Action - Information Only	<input type="checkbox"/> Other:

SUMMARY OF REQUEST:

Resolution from the Finance Committee that a Public Hearing be set for Wednesday March 11, 2026 for the purpose of discussing the City's EMS Utility rate as required by RCW 35.21.766.

POLICY IMPLICATIONS:

- This action is in accordance with current policies and procedures.
- This action would require a new policy ordinance resolution other action from the Council.
- This action requires a revision to policy ordinance resolution other.
- Does not affect current policies and procedures.

FISCAL IMPACT:

Increases to the EMS Utility rate as previously recommended by the Utility Rate Advisory Committee and approved by the City Council will fully fund the City's EMS by removing general fund subsidies.

BUDGETARY STATUS:

- Funds have already been authorized in this year's budget.
- This is an extra-budget expenditure.
- Funds will be requested for this action, if approved, in next year's budget.
- This action will bring in additional revenue.
- This action will require city staff time and/or labor.
- This action has no budgetary implications.
- This action will reduce expenditures.
- Other:

BACKGROUND/RATIONALE:

The City of Aberdeen is required under RCW 35.21.766 to hold a public hearing after 30-days notice when instituting EMS Utility rates where the allocation of general fund monies decreases. This request will allow for the setting of this public hearing to be held on Wednesday March 11, 2026 during the regularly scheduled council meeting.

The public hearing will include a presentation containing the following information:

- Most recent cost of service study
- Summary of EMS revenue.
- 2026 EMS budget reflecting the reduced allocation of general fund revenues.
- Proposed changes to utility rates
- Anticipated impacts to the EMS utility's service levels.

The timeline for the process of adjusting EMS utility rates will be established as follows:

1. January 28, 2026: Setting of a public hearing
2. February 5, 2026: Notice of public hearing on EMS rates included in utility bills
3. March 11, 2026: Public hearing on EMS utility Rates

After the public hearing, the City Council will be able to act on the subject of increasing EMS utility rates.

RECOMMENDATION(S):

It is recommended that the City Council approve this resolution.

REVIEWED BY LEGAL: YES NO NOT REQUIRED

ATTACHMENTS:

- None

Dave Golding, Fire Chief

Staff Name



Staff Signature

Committee Chair Name

Committee Chair Signature

This request aligns with the following City Council Values:

<input type="checkbox"/> Workforce Engagement & Development	<input type="checkbox"/> Vibrant, Safe & Healthy Community
<input type="checkbox"/> Economic Development	<input type="checkbox"/> Infrastructure Investment
<input checked="" type="checkbox"/> Fiscal Responsibility	<input type="checkbox"/> Communications & Outreach



CITY OF ABERDEEN

Washington
Since 1884

Request for Council Action

Date Action is Requested: January 28, 2026
Subject: **City of Cosmopolis EMS Agreement**

COMMITTEE:

<input type="checkbox"/> Finance	<input type="checkbox"/> Public Works
<input checked="" type="checkbox"/> Public Safety	<input type="checkbox"/> Special Agenda Item:

TYPE OF ACTION REQUESTED:

<input type="checkbox"/> Ordinance No.	<input type="checkbox"/> Resolution No.
<input checked="" type="checkbox"/> Motion	<input type="checkbox"/> Discussion
<input type="checkbox"/> No Action - Information Only	<input type="checkbox"/> Other:

SUMMARY OF REQUEST:

Request from Public Safety that the City Council authorize the Mayor to execute an Agreement between the City of Aberdeen and the City of Cosmopolis for the delivery of EMS services to Cosmopolis.

POLICY IMPLICATIONS:

- This action is in accordance with current policies and procedures.
- This action would require a new policy ordinance resolution other action from the Council.
- This action requires a revision to policy ordinance resolution other.
- Does not affect current policies and procedures.

FISCAL IMPACT:

EMS revenue of \$20,713.11 per month.

BUDGETARY STATUS:

- Funds have already been authorized in this year's budget.
- This is an extra-budget expenditure.
- Funds will be requested for this action, if approved, in next year's budget.
- This action will bring in additional revenue.
- This action has no budgetary implications.
- This action will reduce expenditures.
- Other: Collects budgeted EMS revenue from the City of Cosmopolis.

BACKGROUND/RATIONALE:

The Agreement continues the relationship between Aberdeen and Cosmopolis where Aberdeen provides EMS services to Cosmopolis. It carries over the same operational and rate structures as the previous Agreement where Cosmopolis pays Aberdeen 80% of the monthly EMS utility rate per utility and Aberdeen provides a limited response to Cosmopolis depending on the nature of the EMS incident.

This agreement is for the time period of January 1, 2026 through June 30, 2026. Discussion with the City of Cosmopolis has included the concept of renegotiating this agreement if Aberdeen increases our utility rates.

RECOMMENDATION(S):

It is recommended that the Aberdeen City Council approve the Amendment to the 2026 Agreement between the City of Aberdeen and the City of Cosmopolis.

REVIEWED BY LEGAL: YES NO NOT REQUIRED

Same as previously reviewed agreements with the only edits being mainly date changes.

ATTACHMENTS:

- 2026 Cosmopolis EMS Agreement Amendment

Dave Golding, Fire Chief

Staff Name



Staff Signature

Committee Chair Name

Committee Chair Signature

This request aligns with the following City Council Values:

<input type="checkbox"/> Workforce Engagement & Development	<input type="checkbox"/> Vibrant, Safe & Healthy Community
<input type="checkbox"/> Economic Development	<input type="checkbox"/> Infrastructure Investment
<input checked="" type="checkbox"/> Fiscal Responsibility	<input type="checkbox"/> Communications & Outreach

RESOLUTION No. 2026-05

**A RESOLUTION OF THE CITY OF ABERDEEN, WASHINGTON, SETTING THE
DATE FOR A PUBLIC HEARING ON THE EMERGENCY MEDICAL SERVICES
RATE INCREASE**

WHEREAS, the City would like to implement the Emergency Medical Services rate increase as proposed in the 2024 Cost of Service study;

WHEREAS, the City Council shall schedule a public hearing to receive comments on the proposed Emergency Medical Services rate increase;

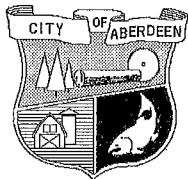
NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF ABERDEEN: A public hearing to receive comments on the proposed Emergency Medical Services Rate increase shall be held on Wednesday, March 11, 2026, at 6:30 PM during the regular meeting of the Aberdeen City Council.

PASSED and **APPROVED** this 28th day of January 2026.

ATTESTED:

Douglas Orr, Mayor
City of Aberdeen

Katy Williamsen
Finance Director/City Clerk



2026 AGREEMENT
EMERGENCY MEDICAL SERVICES
between
CITY OF ABERDEEN
and
CITY OF COSMOPOLIS

January 1, 2026 through June 30, 2026

THIS AGREEMENT is between the City of Aberdeen for its Fire Department ("Aberdeen"), a Washington municipal corporation, and the City of Cosmopolis ("Cosmopolis"), a Washington municipal corporation.

Cosmopolis hereby retains Aberdeen to provide the services described below, specifically advanced emergency medical services. Any inconsistency between this Agreement and the Scope of Work will be resolved in favor of this Agreement. Aberdeen will perform the Work according to the terms and conditions of this Agreement.

TERMS AND CONDITIONS:

1. Scope of Work - Emergency Medical Services.

1.1 Respond to emergency medical calls. Aberdeen agrees to respond to emergency medical calls within the city limits of Cosmopolis. Aberdeen shall perform all necessary services in regard to responding to any such call.

1.2 Prior right for service. The services provided by Aberdeen shall be subject to the prior right of Aberdeen to the use of any and all EMS personnel and equipment for the purpose of responding to EMS calls within the corporate limits of Aberdeen and its other service areas.

1.3 Level of Response. The officer in charge of the fire department, or any unit thereof, shall exercise his/her judgment, from the information received, as to the amount and type of equipment which may be needed in Cosmopolis at the time information is received, that a medical emergency exists in said areas, the appropriate Aberdeen equipment needed to respond, and the amount and type of equipment which may be spared from Aberdeen at the time.

1.3.1 Aberdeen will initially stand-by for public/lift assistance, unknown if injury motor vehicle accidents, and unknown if injury or medical issue type calls. Aberdeen will respond if an injury or illness is found to have

occurred. Aberdeen may choose to initially respond to these incidents based on dispatch information.

1.4 Discretion. Aberdeen's determination of available resources and appropriate level of response are entirely within its sole discretion and no action or inaction on the part of such commanding officer of the fire department, or any unit thereof, shall create any liability against Aberdeen or such individual.

2. Compensation.

2.1 Base Compensation. Cosmopolis shall pay a monthly availability charge of \$27.29 for each non-exempt utility user classification. Cosmopolis shall provide documentation showing the number of utility users within its jurisdiction within 5 days of the commencement of this Agreement and then by October 1st of each year for the following year.

2.1.1 Availability fee changes. In the event that Aberdeen increases or decreases the EMS availability fee, Aberdeen will notify Cosmopolis in writing of the change with a minimum of 30 days notice.

2.2 Additional compensation - patient transportation. In addition to the emergency medical response described above, in the event of transportation of individual EMS patients by Aberdeen, Aberdeen may charge Cosmopolis at the current rates adopted by the Aberdeen City Council.

2.3 Invoices and due dates. Aberdeen will invoice Cosmopolis the monthly EMS availability fee on or about the first day of each month, and those invoices are payable within 30 days of receipt of the invoice.

3. Term. The term of this agreement will be January 1, 2026 through June 30, 2026, unless sooner terminated as provided in this Agreement.

3.1 Termination for Cause. This agreement may be terminated for cause for violation of any material term of this agreement. Any violation of the other provisions of this Contract must be corrected. Written notice of contract violation will be provided to the offending party who will have ten (10) business days to correct the violation. Failure to correct the violation will give rise to termination for cause. In lieu of terminating this contract, the parties may agree in writing to alternative corrective measures.

3.2 Termination on Mutual Agreement. The parties may agree in writing to terminate this contract at any time.

3.3 Termination for Convenience. Either party may terminate this contract with ninety (90) days written notice.

3.4 Effect of Termination. Termination does not affect amounts earned up to the effective date of termination.

4. Nondiscrimination. Neither the Consultant nor any person acting on behalf of the Consultant will not by reason of race, creed, color, national origin, sex, sexual orientation, honorably discharged doctrine or military status, or the presence of any sensory, mental, or physical disability or the use of a trained guide dog or service animal by a person with a disability, discriminate against any person who is qualified and available to perform the work to which the employment relates, or in the provision of services under this agreement.

5. Indemnification. The parties will indemnify each other against actions, liabilities, loss, damages and expenses resulting from injury or death of any person or loss of or damage to any tangible real or tangible personal property to the extent that such injury, death, loss or damage is proximately caused by the indemnifying party's negligent act or omission or intentional misconduct or that of its agents, employees or subcontractors in connection with the performance of its obligations under this Agreement, provided that the indemnifying party has been notified in writing as soon as practicable of any such claim.

5.1 No third party beneficiaries. It is expressly understood and agreed that neither Aberdeen nor any of its officers, agents or employees shall be liable in damages to Cosmopolis or to any resident thereof or property owner therein or to any third party for failure in the performance of this agreement in any respect.

5.2 Workers Compensation Limited Waiver of Immunity. It is specifically understood that the indemnification provided constitutes the waiver of the parties' waiver of immunity under Title 51 RCW solely for the purposes of this indemnification. The parties have mutually negotiated this waiver. This clause will survive the termination or expiration of this agreement and will continue to be in effect for any claims or causes of action arising at any time.

6. Insurance. Each party shall maintain its own insurance and/or self-insurance for its liabilities from damage to property and/or injuries to persons arising out of its activities associated with this Agreement as it deems reasonably appropriate and prudent. The maintenance, or lack thereof, of insurance and/or self-insurance shall not limit the liability of any party.

7. **Modification.** No waiver, alteration or modification of any of the provisions of this Agreement will be binding unless in writing and signed by the authorized representatives of the parties as identified in Section 10 of this Agreement.
8. **Independent Contractor.** Nothing in this Agreement shall construe Aberdeen or any of its employees or agents to be the employees, agents, or representatives of Cosmopolis. Aberdeen shall be an independent contractor and shall have responsibility for and control over the details and means for performing the work described herein.
10. **Written Notice.** All communications regarding this Agreement will be sent to the parties at the addresses listed below, unless notified to the contrary. Any written notice will become effective as of the date of mailing by registered or certified mail, and will be deemed sufficiently given if sent to the addressee at the address stated in the Agreement or such other address specified in writing:

CITY OF ABERDEEN
200 East Market Street
Aberdeen, WA 98520
Attn: Fire Chief
Tel: (360) 537-3262

CITY OF COSMOPOLIS
PO Box 2007
Cosmopolis, WA 98537
Attn: Mayor
Tel: (360) 532-9230

11. **Nonwaiver of Breach.** The failure of either party to insist upon strict performance of any of the covenants and agreements contained herein, or to exercise any option herein conferred in one or more instances will not be construed to be a waiver or relinquishment of such covenants, agreements, or options, and the same will be and remain in full force and effect.
12. **Attorney's Fees, Governing Law and Venue.** In the event of any litigation arising out of this Agreement, the prevailing party will be reimbursed for reasonable attorneys' fees from the other party. This Agreement will be governed by and construed in accordance with the laws of the state of Washington and the rules of the Washington Supreme Court as applicable. Venue for an action arising out of this Agreement will be in Grays Harbor County Superior Court.
13. **Severability.** In the event any term or condition of this Agreement or application thereof to any person or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications of this Agreement which can be given effect without the invalid term, condition, or application. To this end the terms and conditions of this Agreement are declared severable.

14. **Entire Agreement.** This Agreement is the complete expression of the terms of hereto and any oral representations or understandings not incorporated herein are excluded. Further, any modification of this Agreement shall be in writing and signed by both parties.

THE PARTIES have executed this Agreement on the _____ day of _____, 20____.

CITY OF ABERDEEN

Douglas Orr, Mayor

Attest:

City Clerk

CITY OF COSMOPOLIS

Linda Springer, Mayor

Attest:

City Clerk



CITY OF ABERDEEN

Washington
Since 1884

Request for Council Action

Date Action is Requested

January 28, 2026

Subject:

A Resolution Setting the Date for a Public Hearing on the Annual Project Plan for the Transportation Benefit District for the Year 2026

COMMITTEE:

<input type="checkbox"/> Finance	<input checked="" type="checkbox"/> Public Works
<input type="checkbox"/> Public Safety	<input type="checkbox"/> Special Agenda Item

TYPE OF ACTION REQUESTED:

<input type="checkbox"/> Ordinance No.	<input checked="" type="checkbox"/> Resolution No. 2026-XX
<input type="checkbox"/> Motion	<input type="checkbox"/> Discussion
<input type="checkbox"/> No Action - Information Only	<input type="checkbox"/> Other:

SUMMARY OF REQUEST:

Set a date of February 11, 2026 to conduct a Public Hearing to receive comments on the proposed Annual Project Plan for the Year 2026.

POLICY IMPLICATIONS:

- This Action is in Accordance with Current Policies and Procedures.
- This Action Would Require a New Policy Ordinance Resolution Other Action from the City Council.
- This Action Requires a Revision to Policy Ordinance Resolution Other.
- This Action Does Not Affect Current Policies and Procedures.

FISCAL IMPACT:

As shown in the attached Proposed 2026 Annual Project Plan.

BUDGETARY STATUS:

- Funds have Already been Authorized in this Year's Budget.
- This is an Extra-Budget Expenditure.
- Funds will be Requested for this Action, if Approved, in Next Year's Budget.
- This Action Will Bring in Additional Revenue.
- This Action Will Require City Staff Time and/or Labor.
- This Action has no Budgetary Implications.
- This Action Will Reduce Expenditures.
- Other:



CITY OF ABERDEEN

Washington
Since 1884

BACKGROUND/RATIONALE:

Public hearings are a valuable and functional tool to receive public testimony regarding the approach of a project plan. Additionally, the operational framework relating to the management of the Transportation Benefit District adopted in 2019 requires a public hearing prior to adoption of the Transportation Benefit District Project Plan.

RECOMMENDATION(S):

It is recommended that Council adopt the proposed resolution setting the date of February 11, 2026, to hold a public hearing to receive public testimony on the proposed Annual Project Plan for the Year 2026.

ATTACHMENTS:

- Resolution 2026-xx; A Resolution Setting the Date for a Public Hearing on the Annual Project Plan for the Transportation Benefit District for the Year 2026
- Proposed 2026 Annual Project Plan

Rick Sangder

Director Name

Director Signature

Joshua Francy

Committee Chair Name

Committee Chair Signature

This request aligns with the following City Council Values:

<input type="checkbox"/> Workforce Engagement & Development	<input checked="" type="checkbox"/> Vibrant, Safe & Healthy Community
<input type="checkbox"/> Economic Development	<input checked="" type="checkbox"/> Infrastructure Investment
<input checked="" type="checkbox"/> Fiscal Responsibility	<input checked="" type="checkbox"/> Communications & Outreach

RESOLUTION No. 2026 – 06

A RESOLUTION SETTING THE DATE FOR A PUBLIC HEARING ON THE ANNUAL PROJECT PLAN FOR THE TRANSPORTATION BENEFIT DISTRICT FOR THE YEAR 2026

WHEREAS the Aberdeen City Council passed Resolution 2019-23 which prescribed the process by which the Aberdeen Transportation Benefit District would develop and approve Annual Project Plans; and

WHEREAS Annual Project Plans are to be submitted to the City Council no later than January 31 of each year beginning in 2020; and

WHEREAS Resolution 2019-23 confirms the City Council shall schedule a public hearing to receive comments on the proposed Annual Project Plan prior to adoption; and

WHEREAS Resolution 2019-23 further confirms the City Council shall approve an Annual Project Plan no later than March 1 of each year;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ABERDEEN: A public hearing to receive comments on the proposed 2026 Annual Project Plan shall be held on Wednesday, February 11, 2026 at 6:30 PM during the regular meeting of the Aberdeen City Council.

PASSED and APPROVED on this 28th day of January, 2026.

Douglas Orr, Mayor

ATTESTED:

Katy Williamsen, Finance Director/City Clerk

2026 Transportation Benefit District Annual Project Plan

Adopted by Resolution 2026-xx

EST. TBD 2026 STARTING BALANCE	\$	4,065,438
EST. TBD 2026 REVENUE	\$	1,190,000
EST. 2026 AVAILABLE TBD FUNDS	\$	5,255,438

TASK	NAME	TOTAL EXPENSES		TBD USES	
		ALLOCATION	BUDGET	ALLOCATION	TOTAL TBD
1	Overlays & Rebuilds	9.09%	\$ 430,000	18.18%	\$ 430,000
2	Concrete Panels	2.85%	\$ 135,000	5.71%	\$ 135,000
3	Sidewalks	3.17%	\$ 150,000	6.34%	\$ 150,000
4	Safety Projects	64.48%	\$ 3,050,000	39.53%	\$ 935,000
5	Alleys	1.59%	\$ 75,000	3.17%	\$ 75,000
6	Asphalt Patches	2.33%	\$ 110,000	4.65%	\$ 110,000
7	Preconstruction Expenses	12.62%	\$ 597,000	14.67%	\$ 347,000
	Contingency	3.88%	\$ 183,500	7.76%	\$ 183,500
	TBD 2026 TOTAL	100.00%	\$ 4,730,500	100.00%	\$ 2,365,500
	GRANT FUNDING		\$ 2,355,000		
	TBD USES		\$ 2,375,500		
	Carry to 2027		\$ 2,879,938		

TASK 1 - OVERLAYS & REBUILDS

Budget \$ 430,000

Description:

Funds are provided for repairing subgrade, grinding existing asphalt, and laying new asphalt. Work may include new curb ramps, curb lines, sidewalks, and drainage improvements. Plans and specs are prepared by Engineering Department in most cases. Work may be performed by lowest-bidding contractor or by City crews.

Subtask Location

Subtask	Location	Work By	Estimate	Grant Funds	City Prep	Grant Match	TOTAL TBD
1.01	Exchange Inlay	City	\$ 105,000	\$ -	\$ -	\$ -	\$ 105,000
1.02	Williams Inlay	Contractor	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000
1.03	Gravel Street Conversions	City	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000
		TOTAL	\$ 430,000	\$ -	\$ -	\$ -	\$ 430,000

TASK 2 - CONCRETE PANELS

Budget \$ 135,000

Description:

Funds are provided for selectively replacing concrete panels along concrete streets. Panels to be replaced are identified by Engineering Department. Plans and specs are prepared by Engineering Department. Work may be performed by lowest-bidding contractor or by City crews.

Subtask Location

2.01	F St; between 1st and 2nd Ave
2.02	Arnold St between 3rd Ave and 2nd Ave
2.03	Additional locations identified by the City Engineer

TASK 3 - SIDEWALKS

Budget \$ 150,000

Description:

Funds are provided for repairing and constructing sidewalks. Work may include drainage improvements and associated road work. Plans and specs are prepared by Engineering Department. Work may be performed by lowest-bidding contractor or by City crews.

Subtask Location

3.01	Arnold St between 3rd Ave and 2nd Ave
3.02	1400 Block of W 6th St between Thornton St and 6th St Bridge
3.03	500 Block of E 4th St between G St and H St
3.04	109 8th St
3.05	201 W 3rd St
3.06	300 Block of 8th between N L St and Hopkins St
3.07	212 Haight St
3.08	Additional locations identified by the City Engineer

TASK 4 - SAFETY PROJECTS

Budget \$ 3,050,000

Description:

Funds are provided to implement transportation safety measures to address pedestrian safety based on vehicle crash data. Locations are influenced by the current Local Road Safety Plan.

Subtask Location

		Work By	Estimate	Grant Funds	City Prep	Grant Match	TOTAL TBD
4.01	US 101 Safety Improvement Project	Contractor	\$ 3,000,000	\$ 2,115,000	\$ -	\$ 141,000	\$ 885,000
4.02	Locations identified by the City Engineer	City	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
		TOTAL	\$ 3,050,000	\$ 2,115,000	\$ -	\$ 141,000	\$ 935,000

TASK 5 - ALLEYS

Budget \$ 75,000

Description:

Funds are provided for City crews to perform alley paving at locations directed by the City Engineer. The Engineering Department provides design to the crews as needed.

Subtask Location

5.01	Alley, 700 BLK Clark St
5.02	Alley, 700 BLK Boone St
5.03	Alley, 200 BLK Clark St
5.04	Alley, 200 BLK Mill St
5.05	Alley, 700 BLK W Blvd
5.06	Additional locations identified by the City Engineer

TASK 6 - ASPHALT PATCHES

Budget \$ 110,000

Description:

Funds are provided for City crews to selectively patch asphalt along asphalt streets and adjust/repair pavement around utility covers. Locations are identified by Engineering Department. Plans and specs are prepared by Engineering Department as needed.

Locations:

Asphalt patches on local City roadways and utility cover repairs on all roadways within the City. The Engineering Department provides locations to the crews.

TASK 7 - PRECONSTRUCTION EXPENSES

Budget \$ 597,000

Description:

Funds are provided to facilitate external (consultant) design activities and other preconstruction expenses for improvements where state and/or federal dollars have been received. In the majority of cases, funds are provided as match requirements to complete the phase. Construction expenses will be displayed in Task 1 in future years.

Subtask Location

		Work By	Estimate	Grant Funds	Grant Match	TOTAL TBD
7.01	Tyler Street Expansion	Consultant	\$ 150,000	\$ -	\$ -	\$ 150,000
7.02	Rail Crossing E&I Study*	Consultant	\$ 300,000	\$ 240,000	\$ 60,000	\$ 50,000
7.03	Broadway St Plaza Ph. 1	Consultant	\$ 50,000	\$ -	\$ -	\$ 50,000
7.04	Stewart Boulevard Predesign	Consultant	\$ 30,000	\$ -	\$ -	\$ 30,000
7.05	Pioneer Boulevard Predesign	Consultant	\$ 30,000	\$ -	\$ -	\$ 30,000
7.06	Williams Street Predesign	Consultant	\$ 18,000	\$ -	\$ -	\$ 18,000
7.07	Michigan Street Predesign	Consultant	\$ 19,000	\$ -	\$ -	\$ 19,000
		TOTAL	\$ 597,000	\$ 240,000	\$ 60,000	\$ 347,000

* - Hoquiam is planned to partially contribute to the Grant Match; confirmed in February 2025.