



## ABERDEEN CITY COUNCIL

September 14, 2016

### COUNCIL MEETING AGENDA

7:15 PM – 3<sup>rd</sup> Floor, City Hall

### COMMITTEE OF THE WHOLE

- A. Guest Speakers
  - 1. Allison Grubbs – update on library services in our community
  - 2. Mike McIntosh – presentation on Public Behavioral Health
- B. Additions to Agenda
- C. Department Heads
- D. Mayor's Report
- E. Non-Standing Committee Reports

### COUNCIL MEETING

- I. ROLL CALL
- II. FLAG SALUTE
- III. APPROVAL OF MINUTES
- IV. ADDITIONS / DELETIONS
- V. PUBLIC COMMENT Re: Agenda Items (Please limit your comments to 3 minutes)
- VI. FINANCE COMMITTEE
  - A. Committee Chair Report
  - B. Approval of expenditures
    - 1. Recommend approval of expenditures and payroll.
  - C. Reports & Communications
- VII. PUBLIC WORKS
  - A. Committee Chair Report
  - B. Reports & Communication
    - 1. Report from Public Works and Public Works Director recommending that the Water Department be allowed to waive the water charges for the GH Poggie Club for a period of one calendar year.
    - 2. Report from Public Works and Public Works Director recommending that the City Council adopt the Committee's finding that an emergency requires the immediate execution of construction work for repairs to the damaged concrete wall of the aeration basin and that the Mayor be authorized to execute a contract with Rognlin's, Inc. for the repairs.

**VIII. PUBLIC SAFETY**

- A. Committee Chair Report
- B. Reports & Communications
  - 1. Report from Public Safety and the Fire Chief recommending that the Mayor and Finance Director be authorized to sign the ambulance proposal with Braun NW Inc. to build the 2017 Dodge 4500 ambulance.

**IX. SPECIAL AGENDA ITEMS**

- A. Resolutions
  - 1. Resolution in support of the East Aberdeen Mobility Project.

**X. CITY COUNCIL COMMENT PERIOD**

**XI. PUBLIC COMMENT PERIOD (Please limit your comments to 3 minutes)**

**XII. EXECUTIVE SESSION**

The City of Aberdeen does not discriminate against or exclude anyone from participation in public meetings. Requests for assistance should be made by contacting the Finance Department at 360-537-3236, 48 hours in advance of the meeting. Thank you.

**LEGISLATIVE DEPARTMENT  
CITY OF ABERDEEN**

**MR. MAYOR:**

**THE MEMBERS OF**

**YOUR COMMITTEE ON:** Public Works and the Public Works Director

**TO WHOM IT WAS REFERRED:** Grays Harbor Poggie Club Temporary Water Bill Elimination

**REPORTS AS FOLLOWS:** The Public Works Committee and Public Works Director is proposing to absolve the water bill responsibility for the Grays Harbor Poggie Club for one calendar year at their Mayr Brothers Fish Hatchery location on the Wishkah River. Inclusive proposed dates will be from September 1, 2016 to September 1, 2017.

The Grays Harbor Poggie Club is a Nonprofit Organization founded in 1934 that is dedicated to enhancing opportunities to enjoy outdoor recreation in Grays Harbor. The group maintains the Mayr Brothers Hatchery located on the Wishkah River with volunteers, donations and a grant from the WDFW. The volunteer group typically receives a grant from WDFW to help with the costs of running the facility but in the latest funding cycle WDFW has chosen to only partially fund them. The Poggie Club is asking for a one year reprieve in their water bill responsibility as they attempt to find new funding to overcome the revenue shortfall.

The water that is used at the facility is raw and unfiltered and does not affect the water rights of the City of Aberdeen. In addition, the City owned water filtration plant located downstream on Squirrel Road runs better with less waste when the hatchery is pulling water off the mainline which in turn extends the lifetime of the membrane filters.

**IT IS RECOMMENDED:** that the Water Department be allowed to waive the water charges for a period of one calendar year.

\_\_\_\_\_  
Rick Sangder  
Public Works Director

Reported \_\_\_\_\_, 2016

Adopted \_\_\_\_\_, 2016

\_\_\_\_\_  
Kathi Hoder, Chair

\_\_\_\_\_  
Tawni Andrews, Vice-Chair

\_\_\_\_\_  
Alan Richrod, Member

\_\_\_\_\_  
Dee Anne Shaw, Member

**LEGISLATIVE DEPARTMENT  
CITY OF ABERDEEN**

**MAYOR:** Erik Larson

**THE MEMBERS OF  
YOUR COMMITTEE ON:** Public Works and the Public Works Director

**TO WHOM IT WAS REFERRED:** Waiver of procurement requirements for emergency repairs to sewer plant aeration basin.

**REPORTS AS FOLLOWS:** Normal operation of the aeration basin outlet valves at the sewer plant on or before April 14, 2016, resulted in damage to the concrete wall of the basin from which the valves are supported. At the City Council meeting on May 25, 2016, the Public Works Committee recommended that the damage be declared an emergency and that engineering work be performed immediately to design a repair. The design work has been complete and it is critical that construction of the repairs be completed prior to onset of wet weather to ensure proper function of the sewer plant. RCW 39.04.280 authorizes the waiver of competitive bidding requirements for public works contracts in the event that unforeseen circumstances beyond the control of a municipality present a real, immediate threat to the proper performance of essential functions. The Public Works Department has solicited a bid from Rognlin's, Inc. to complete the repair work for \$11,400, which includes repair of the damaged concrete wall and restoration of lost valve function.

**IT IS RECOMMENDED:** That the City Council adopt the Committee's finding that an emergency requires the immediate execution of construction work and that the Mayor be authorized to execute a contract with Rognlin's, Inc.

\_\_\_\_\_  
Rick Sangder  
Public Works Director

\_\_\_\_\_  
Kathi Hoder, Chair

Reported \_\_\_\_\_, 2016

\_\_\_\_\_  
Tawni Andrews, Vice-Chair

Adopted \_\_\_\_\_, 2016

\_\_\_\_\_  
Alan Richrod, Member

\_\_\_\_\_  
Dee Anne Shaw, Member

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**CITY OF ABERDEEN.....LEGISLATIVE REPORT**

**Mr. Mayor:**

**The Members of Your Committee on:** Public Safety, and the Fire Chief

**To Whom Was Referred:** Request authorization for the Mayor and Finance Director to sign the proposal from Braun NW Inc. to build a 2017 North Star Ambulance for the Aberdeen Fire Department.

**Report As Follows:** Braun NW Inc. has provided apparatus specifications and drawings (7/12/2016) for a 2017 Dodge 4500 Ambulance. The specifications and options have been reviewed by fire department staff and found to be inclusive of all requirements specified in the department's bid request. The proposal including options from Braun NW is for \$186,308 plus Washington State sales tax. The purchase of a replacement ambulance was approved within the 2016 EMS budget and will be taken from Equipment Rental Reserve. With an estimated build time and delivery date of 280 days, funds to secure a chassis may be taken from the 2016 budget with the balance due in 2017 upon delivery.

**Recommend As Follows:** That the Mayor and Finance Director be authorized to sign the ambulance proposal with Braun NW Inc. to build the 2017 Dodge 4500 ambulance.

  
Tom Hubbard, Fire Chief

**Public Safety Committee**

\_\_\_\_\_  
Committee Chairperson

\_\_\_\_\_  
Committee Member

\_\_\_\_\_  
Committee Member

\_\_\_\_\_  
Committee Member

Reported: 9/14/2016

Adopted \_\_\_\_\_ 2016

150 North Star Drive / PO Box 1204 / Chehalis, WA 98532 / 360.748.0195 / 800.245.6303 / fax 360.748.0256

**PROPOSAL**

JULY 12, 2016

ABERDEEN FIRE DEPARTMENT  
ATTN: MIKE KOLODZIE  
700 WEST MARKET STREET  
ABERDEEN, WA 98520

**RE: 2017 NORTH STAR 167-1 TYPE I MODULE AMBULANCE**

BRAUN NORTHWEST IS PLEASED TO OFFER THE FOLLOWING PROPOSAL WHICH IS BASED UP THE OPEN SNOHOMISH COUNTY FIRE DISTRICT 1 BID DATED 11/18/13 WHICH IS OPEN TO INTERLOCAL PURCHASES

ONE (1) 2017 NORTH STAR 167-1 AMBULANCE ON A 2017 DODGE 4500 4X2 AMBULANCE PREP CHASSIS PER ENCLOSED SPECIFICATIONS DATED 7/11/16 AND DRAWINGS DATED 6/16/16.

BASE PRICE FOR SNOHOMISH COUNTY FD 1 BID.....	\$167,456.00
CHANGES MADE TO THE ABOVE REFERENCED SPECIFICATIONS.....	\$ 17,202.00
TOTAL AMOUNT F.O.B CHEHALIS, WA .....	<u>\$184,658.00</u>

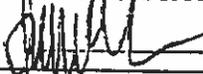
Sales tax not included

- F.O.B.: CHEHALIS, WASHINGTON
- DELIVERY: APPROXIMATELY 280 DAYS ARO.
- TERMS: NINETY PERCENT (90%) PAYMENT DUE UPON RECEIPT OF VEHICLE. BALANCE DUE IN THIRTY (30) DAYS.

*Braun Northwest, Inc. is a Washington dealer (0991-A) with insurance information available upon request.*

*Since the 2016 model year is closed the chassis price is based on the estimated 2017 model year prices.*

Respectfully Submitted by  
BRAUN NORTHWEST, INC

  
Pami McCallum, V.P. Sales

Date: 7/12/2016

We agree to accept the above proposal:  
ABERDEEN FIRE DEPARTMENT

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Printed Name Title

TM/sel  
cc: JW

Enclosures: Specifications, drawings



**EMERGENCY VEHICLES**

COPY

OPTIONS  
FOR  
Aberdeen Fire Department  
Aberdeen, WA

Please indicate if you want the following options by initialing in the space provided and checking the appropriate "yes" or "no" box, then sign where indicated below. After completion, please return this original form to our office along with the original proposal.

Thank you!

- 1. Utilize a 2017 Dodge 4500 SLT 4x4 chassis in lieu of a 4x2 unit.  
 ADD .....\$3,400.00\*  
 Do you want this option?  Yes  No TH initials  
*\*This option is based upon estimated 2017 chassis prices as in the proposal.*
  
- 2. Add a Kwikiee electric step to the curbside passage door.  
 ADD .....\$850.00  
 Do you want this option?  Yes  No TH initials
  


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- 3. Delete Rud Rotogrip automatic tire chains.  
 DEDUCT .....<\$2,600.00>  
 Do you want this option?  Yes  No TH initials

**(NOTE: THIS PRICING DOES NOT INCLUDE SALES TAX.)**

APPROVED BY: *(Please initial above choice (s) & sign below)*

Armando Halla      9/7/16      THOMAS D. HUBBARD      9/7/16  
 (Signature)                      (Date)                      (Printed Name)                      (Title)

**RESOLUTION No. 2016 - \_\_\_\_\_**

**A RESOLUTION IN SUPPORT OF THE EAST ABERDEEN MOBILITY PROJECT.**

**WHEREAS**, the growth of commerce in East Aberdeen, the growth of industry in and around the Port of Grays Harbor, increasing rail volumes, and the ever-increasing volume of tourists is driving the need to solve complex mobility issues in the area;

**WHEREAS**, the city council has determined that the East Aberdeen Mobility Project will provide the needed solutions and that the end goal of the project, to increase vehicle and pedestrian safety and mobility and provide aesthetic design solutions, will dovetail with ongoing projects in downtown Aberdeen;

**WHEREAS**, the city council acknowledges and appreciates prior work completed by our partner agencies and the Grays Harbor Council of Governments in support of the East Aberdeen Mobility Project;

**WHEREAS**, the work of the Grays Harbor Council of Governments has developed a solid foundation from which the project can move forward and it is the intent of the city of Aberdeen to support, promote and participate in all efforts toward that end; **NOW, THEREFORE,**

**BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ABERDEEN:** the city of Aberdeen remains dedicated to its long term commitment to work with our partners and the Grays Harbor Council of Governments toward the common goal of refining and developing the East Aberdeen Mobility Project.

**PASSED and APPROVED** on \_\_\_\_\_ 2016.

\_\_\_\_\_  
Erik Larson, Mayor

**ATTESTED:**

\_\_\_\_\_  
Mike Folkers, Finance Director

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Erik Larson, Mayor

**ATTESTED:**

\_\_\_\_\_  
Mike Folkers, Finance Director