

City of Aberdeen "Who to Call" List

Updated April 2016

Topic	Situation	Department	Phone
Animals	Complaints (too many)	Community Development	537-3238
	Biting/Vicious	Police Department	911
	Dead/Loose/Barking	Police Department	533-8765
	Dog/Cat Licensing	Finance Department	533-4100
Arrest Warrants	Do I have one? Warrant Quashing.	Municipal Court	533-5411
Billing	Ambulance/Patient Records	Fire Department	537-3283
	Auto pay application (utilities)	Finance Department	537-3210
	Garbage/Recycling	LeMay	533-1251
	Payment Arrangements	Public Works	537-3223
	Utilities	Finance Department	537-3223
	Water	Finance Department	537-3210
Boundary	Line Adjustments	Community Development	537-3238
Buildings	Addressing	Community Development	537-3217
	Commercial	Community Development	537-3217
	Inspections - New Bldg.	Community Development	537-3217
	Inspections - Existing	Community Development	537-3217
	Inspections - Fire	Fire Department	532-1254
Claims	Damage	Finance Department	537-3236
Code Enforcement	Code complaints	Community Development	537-3250
Comp Plans	Long Range Planning	Community Development	537-3238
Construction	As-Built Drawings	Community Development	537-3217
	As-Built Requirements	Community Development	537-3217
	Easements	Public Works	537-3228
	Paving	Public Works	537-3273
	Pre-construction Meetings	Community Development	537-3217
	Projects	Community Development	537-3217
Council	Agenda (Preparation/Questions)	Finance Department	537-3236
	Copies of Agenda Items	Finance Department	533-4100
	Minutes	Finance Department	537-3236
Cutting	Brush (in Right-of-Way)	Public Works	537-3273
	Trees – Private	Parks and Recreation	537-3229
	Trees – Public	Parks and Recreation	537-3229
Employment	Applications	Human Resources	537-3212
	Openings	Human Resources	537-3212
	Verification	Finance Department	537-3259
Fire	Alarm Systems	Fire Department	537-3264
	Inspections/Plan Review	Fire Department	537-3264
	Sprinkler Systems	Fire Department	537-3264
Garbage/Recycling	Garbage/Recycling	LeMay	533-1251
	Hazardous Material	LeMay	
Housing assistance	Financial	CCAP (Coastal Community Action)	533-5100
Hydrant	Fire Flow	Fire Department	537-3264
	Meter Rentals	Public Works	537-3273
	Location Requirements	Community Development	537-3238
Inspections	Building	Community Development	537-3217
	Electrical	Community Development	537-3217

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Topic	Situation	Department	Phone
Land	Division	Community Development	537-3238
	Landscaping	Community Development	537-3238
	Property Description	Grays Harbor County Assessor	360-249-4121
	Public Right-of-Way Issues	Public Works	537-3228
	Right-of-Way Permits	Public Works	537-3228
Landlord/Tenant	Issues	Community Development	537-3217
Legal	Arrest Warrants	Municipal Court	533-5411
	Domestic Violence Advocate	Legal Department	537-3231
	Municipal Court	Municipal Court	533-5411
	Legal Questions	Legal Department	537-3231
LEOFF 1 Benefits	Active and retired LEOFF 1	Human Resources	537-3212
Licensing	Business	Finance Department	537-3225
	Concealed Weapons	Police Department	533-4966
	Dog/Cat Licensing	Finance Department	533-4100
Lights	Street	Public Works	537-3275
Log Pavilion	Rental or concern	Parks and Recreation	537-3248
Lost & Found	If you've Found an item	Police Department	533-8765
	If you've Lost an item	Police Department	538-4440
Maintenance	City Facilities	Public Works Department	537-3219
	Parks	Parks and Recreation	537-3229
	Streets	Public Works	537-3273
Maps	Flood Zone	Public Works	537-3228
	Topographical	Public Works	537-3216
	Zoning	Community Development	537-3238
Museum			533-1976
Parking	Enforcement (downtown)	Police Department	533-8765
	Enforcement (not downtown)	Police Department	533-8765
	On Streets	Public Works	537-3228
	Requirements	Community Development	537-3238
Payroll	Timecards	Finance Department	537-3259
	W-2 (tax document)	Finance Department	537-3259
	W-4 (withholding)	Finance Department	537-3259
Permits	Asbestos	ORCAA (Olympic Regional Clean	800-422-5623
	Banner	Parks and Recreation	537-3230
	Burning – Permanent Outdoor Burn Ban	Fire Department	532-1254
	Curb/Drive/Walkway	Public Works	537-3215
	Excavations	Public Works	537-3215
	Fill/Grading	Public Works	537-3216
	House Moving	Community Development	537-3217
	Lighting	Community Development	537-3217
	Oversize	Public Works	537-3215
	Signage	Community Development	537-3217
	Special Events (parades, road closures, etc.)	Parks and Recreation	537-3230
	Special Use	Community Development	537-3238
	Utility Permits/Easements	Public Works	537-3215

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Topic	Situation	Department	Phone
Plans	Capital Facilities	Public Works	537-3228
	Comprehensive	Community Development	537-3238
	Conservation	Community Development	537-3238
	Economic Development	Community Development	537-3238
	Housing	Community Development	537-3238
	Joint	Community Development	537-3238
	Land Use	Community Development	537-3238
	Long Range	Community Development	537-3238
	Parks and Recreation Comp	Parks and Recreation	537-3229
	Site Plan Review	Community Development	537-3238
	Utilities	Public Works	537-3228
Public Records Request	Police Reports	Police Department	538-4427
	All other requests	Finance Department	537-3236
Rental property maintenance	Landlord issues	Community Development	537-3217
Reservations	Discs for Disc Golf	Parks and Recreation	537-3248
	Field	Parks and Recreation	537-3248
	Library	Timberland Regional Library	533-2360
	Log Pavilion	Parks and Recreation	537-3248
	Museum	Aberdeen Museum	533-1976
	Readerboard (east end of town)	Parks and Recreation	537-3230
Roads/City Streets	Debris/Trash	Public Works	537-3273
	Grading	Public Works	537-3273
	Gravel/Ice	Public Works	537-3273
	Landscaping/Mowing	Public Works	537-3273
	Names	Community Development	537-3238
	Potholes	Public Works	537-3273
	Public or Privately Owned	Public Works	537-3273
	Standards for Construction	Public Works	537-3228
	Vacations	Public Works	537-3215
Roads/State Highways	Complaints	Washington State Department	538-8530
Sewer	Septic Tanks	GH County Environmental	360-249-4222
	Sewer Location (ROW)	Public Works	537-3287; after hours 533-5817
	Sewer Location (on-site)	Public Works	537-3287; after hours 533-5817
	Sewer Service	Public Works	537-3287; after hours 533-5817
Signs/Signals	Existing Street	Public Works	537-3228
	New Sign, Private	Public Works	537-3237
	New Sign, Public	Public Works	537-3237
	Ordinance	Community Development	537-3217
	Permits	Community Development	537-3217
	Readerboard (east end of town)	Parks and Recreation	537-3230
	Traffic Signal Repair	Public Works	537-3275
	Traffic Signal New	Public Works	537-3228

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Topic	Situation	Department	Phone
Shoreline	JARPA/Exemptions	Community Development	537-3238
Stormdrain	Issue or concern	Public Works	537-3287; after hours 533-5817
Surveys	Corner Markers	Public Works	537-3215
	Questions and Recordings	Public Works	537-3228
Trees (or vegetation)	In the right of way	Parks and Recreation	537-3229
Underground Storage Tanks		Fire Department	537-3264
Utilities	Billing	Finance Department	533-4100
	Digging	Call Before You Dig	800-424-5555 (or 811)
Water	Industrial Water Supply	Public Works	537-3274
	Location	Public Works	537-3274
	Meter Installation	Public Works	537-3274
	Line Breakage	Public Works	537-3274; after hours 533-5817
	Perc Tests/Storm Drainage	Public Works	537-3228
	Pressure	Public Works	537-3274; after hours 533-5817
	Quality	Public Works	537-3223
	Service	Public Works	537-3274; after hours 533-5817
	Storm Drainage (not a project)	Public Works	537-3274; after hours 533-5817
	Stormwater	Public Works	537-3273
	Systems/Wells	GH County Environmental	360-249-4222
	Wynoochee Dam/Intake	Public Works	537-3273
Zoning	Exposure - Wind/Snow	Community Development	537-3238
	General Questions	Community Development	537-3238
	Seismic	Community Development	537-3238