



Aberdeen Municipal Court

Request for Review of Public Records Officer's Decision Form

Under General Court Rule GR 31.1, the requester may appeal the decision of the public records officer in writing within 90 calendar days. To initiate a review, please complete this form and send the request electronically to tammy.sund@mail.courts.wa.gov, or by US Mail to Public Records Officer, Aberdeen Municipal Court, 210 E. Market Street, Aberdeen, WA 98520

An internal review will be held within five business days of the date the request was received. If that is not reasonably possible, then within five working days the review shall be scheduled for the earliest practical date. Additional information about the review process may be found at aberdeenwa.gov/municipal-court.

Information about the person making this request for review:

Name (typed or printed): _____

Address: _____
Street City State Zip Code

Telephone: () _____ () _____ FAX: () _____

Email Address: _____

Signature: _____

Date of decision _____

The name or description of the records that were not released or not released entirely:

The reason you believe the public records officer's decision may be incorrect: It is important to be as specific as possible.

